

Virginia Department of Education Widewater Elementary School - Parent Involvement Policy

Widewater Elementary School staff jointly developed this parental involvement policy in consultation with community members, and parents and adopted it on TBD. A list of committee members responsible for the writing of this policy can be found in **Appendix A**. This policy was distributed to parents of participating children and to the extent practicable, provided in a language the parents can understand. This policy shall be made available to the local community via **Widewater Elementary School Web Page** and through distribution at Title 1 meetings. If the Title I plan is not satisfactory to the parents of participating children, Stafford County Public Schools will submit any parent comments with the application when the plan is submitted to the state. This parent involvement plan will be updated annually to meet the changing needs of parents and the school.

Part 1. POLICY INVOLVEMENT

Widewater Elementary School will:

- (1) Convene an annual meeting on TBD to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and to explain the requirements of Title I, and the right of the parents to be involved;
- (2) Offer a flexible number of meetings. A schedule of this year's meetings can be found in **Appendix B**;
- (3) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan;
- (4) Provide parents of participating children:
 - (A) timely information about Title I programs;
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
 - (C) parents are provided with opportunities to meet regularly to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
- (5) If the school-wide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Part 2. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

* * * * *

SCHOOL-PARENT COMPACT

Widewater Elementary School and the parents of the students participating in activities, services, and programs funded by Title I, Part A, of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the parents, the school staff, and students will share the responsibility for improved student academic achievement. Also included are the means by which the school and parents will build and develop a partnership that will help children achieve the state's high standards.

This school-parent compact is in effect during school year 2015-2016.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

School Responsibilities

Widewater Elementary School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the state's student academic achievement standards as follows:

Widewater Elementary School will provide a designated, daily remediation and enrichment time to target students in need of re-teaching or extension activities focusing on curricular objectives. Students will participate in flexible grouping throughout the grade level and support staff (reading coaches, math coaches, Title 1 paraprofessionals, etc.) will be employed to assist in meeting student needs in a small group learning environment. Additionally, students demonstrating a continual need for remediation based upon multiple data points in reading and/or math will receive targeted instruction through a remedial tutorial program. Students will be identified through both historical data and current benchmark data. Remediation of skills will focus on foundational objectives and SOL objectives in order to scaffold instruction.

2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held during the Fall of 2015 Parent/Teacher Conferences on October 26th and November 3rd 2015 and during the Spring of 2016 Parent/Teacher Conferences on TBD.
3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports regarding student progress on the following dates:
Interim Reports: 10/7/2015; 12/18/2015; 3/4/2016; and 5/13/2016
Report Cards: 11/18/2015; 2/5/2016; 4/22/2016; and 6/15/2016
4. Provide parents reasonable access to staff. Specifically, staff members are accessible through School Fusion email; communication through the agenda, and phone/voice mail. Staff members are requested to respond to phone/voice mail messages within a 24 hour time period and email within a 48 hour time period. (workdays) Additionally, parents may request a parent/teacher conference at any time during the school year and the teacher will make every reasonable effort to honor the parent's request. Phone conferences may be conducted in lieu of personal interaction when necessary.
5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities. Recruitment of parent volunteers is continual and a priority of both the school staff and the Parent Teacher Organization. Classroom teachers organize parent volunteers to fit the specific needs of both the teacher and the classroom. Individual schedules are organized by the teacher and communicated to both administration and office staff. Parents are also encouraged to participate in academic activities which include Project-Based Learning lessons, fieldtrips, etc.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance.*
- *Ensuring that homework is completed.*
- *Monitoring amount of television my children watch.*
- *Volunteering in my child's classroom.*
- *Participating, as appropriate, in decisions relating to my children's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school and/or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A, parent representative on the school's school improvement team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the state's Committee of Practitioners, the school support team, or other school advisory or policy groups.*

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- *Do my homework every day and ask for help when needed.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*

School Responsibilities

Widewater Elementary School will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any school-wide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.

4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. At the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide annually to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

School	Parent(s)	Student
Date	Date	Date

Part 3. BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, **Widewater Elementary School** and Stafford County Public Schools shall:

- (1) Provide assistance to parents of children served by **Widewater Elementary School** and Stafford County Public Schools, as appropriate, in understanding such topics as the state's academic content standards and state student academic achievement standards, state and local academic assessments; also monitor a child's progress and work with educators to improve the achievement of their children;
- (2) Provide materials and training to help parents work with their children to improve individual achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
- (3) Educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents; and how to communicate and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
- (4) To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs; conduct other activities such as parent resource centers that encourage and support parents in more fully participating in the education of their children;
- (5) Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format that is practicable and in a language that parents can understand;
- (6) May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;
- (7) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- (8) May train parents to enhance the involvement of other parents;
- (9) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- (10) May adopt and implement model approaches to improving parental involvement;

- (11) May establish a division-wide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;
- (12) May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and
- (13) Provide such other reasonable support for parental involvement activities under this section as parents may request.

Part 4. ACCESSIBILITY

Widewater Elementary School, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, in a format that is practicable and in a language that parents can understand.

Appendix A

List of committee member responsible for writing the school parent involvement policy:

Principal: Kristen McKinney-Nash

Reading and/or Specialist: Della Hall, Monique Douglas, Judy Schneider, Terri Cavender and Nicole Clemente (AP)

Teacher: _____

Teacher: _____

Parent: _____

Parent: _____

Parent: _____

Parent: _____

Appendix B

Schedule of Title 1 parent involvement meetings

Meeting 1: TBD

Meeting 2: TBD

Meeting 3: TBD

