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COUNTY OF STAFFORD, VIRGINIA  
PUBLIC SCHOOL ACTIVITY FUNDS  
CASH BASIS FINANCIAL STATEMENT  
YEAR ENDED JUNE 30, 2012

ROBINSON, FARMER, COX ASSOCIATES

*A PROFESSIONAL LIMITED LIABILITY COMPANY      CERTIFIED PUBLIC ACCOUNTANTS*

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CHARLOTTESVILLE   □   RICHMOND   □   FREDERICKSBURG   □   STAUNTON   □   BLACKSBURG



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# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

## Independent Auditors' Report

To the Stafford County School Board  
County of Stafford, Virginia

We have audited the accompanying statement of cash receipts, disbursements and balances of the County of Stafford, Virginia School Activity Funds for the year ended June 30, 2012, as listed in the table of contents. This financial statement is the responsibility of the School Board's management. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the financial statement. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, this financial statement was prepared on the cash receipts and disbursements basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statement referred to in the first paragraph presents fairly, in all material respects, the cash receipts, disbursements and balances of the County of Stafford, Virginia School Activity Funds for the year ended June 30, 2012, on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 17, 2012, on our consideration of the County of Stafford, Virginia School Activity Funds' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

*Robinson, Farmer, Cox Associates*

Charlottesville, Virginia  
August 17, 2012

# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

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## Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

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To the Stafford County School Board  
County of Stafford, Virginia

We have audited the accompanying statement of cash receipts, disbursements and balances of the County of Stafford, Virginia School Activity Funds for the year ended June 30, 2012, and have issued our report thereon dated August 17, 2012, which was qualified because the financial statement is prepared on the cash basis, which is an other comprehensive basis of accounting. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### *Internal Control Over Financial Reporting*

Management of County of Stafford, Virginia School Activity Funds is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the County of Stafford, Virginia School Activity Funds' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the County of Stafford, Virginia School Activity Funds' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County of Stafford, Virginia School Activity Funds' internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

*Compliance and Other Matters*

As part of obtaining reasonable assurance about whether the County of Stafford, Virginia School Activity Funds' financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the County of Stafford, Virginia School Activity Funds in the Report of Audit Findings and Recommendations dated August 17, 2012.

This report is intended solely for the information and use of the School Board and management, and is not intended to be and should not be used by anyone other than these specified parties.

*Robinson, Turner, Cox Associates*

Charlottesville, Virginia  
August 17, 2012

- Financial Statement -

COUNTY OF STAFFORD, VIRGINIA

PUBLIC SCHOOL ACTIVITY FUNDS

Summary Statement of Cash Receipts, Disbursements, and Balances--All Schools  
Year Ended June 30, 2012

Name of School	Balance	Cash		Balance
	July 1, 2011	Receipts	Disbursements	June 30, 2012
Brooke Point High School	\$ 301,500.80	\$ 653,120.76	\$ 626,047.46	\$ 328,574.10
Colonial Forge High School	467,269.40	1,121,927.34	1,110,092.81	479,103.93
Mountain View High School	197,142.69	903,549.39	887,590.54	213,101.54
North Stafford High School	388,045.76	946,433.05	956,740.99	377,737.82
Stafford High School	218,611.56	807,172.57	819,186.90	206,597.23
Edward E. Drew Middle School	28,675.96	47,890.46	45,250.35	31,316.07
T. Benton Gayle Middle School	119,507.81	168,738.90	185,075.33	103,171.38
Shirley C. Heim Middle School	40,029.08	148,030.48	142,229.76	45,829.80
H. H. Poole Middle School	64,045.00	108,273.60	138,923.06	33,395.54
Dixon Smith Middle School	54,565.40	85,121.15	89,309.42	50,377.13
Stafford Middle School	74,541.72	61,995.43	56,049.27	80,487.88
Rodney E. Thompson Middle School	161,242.20	183,825.07	196,244.09	148,823.18
A. G. Wright Middle School	27,438.41	128,582.91	128,728.80	27,292.52
Kate Waller Barrett Elementary School	15,148.73	43,611.97	47,602.21	11,158.49
Margaret Brent Elementary School	34,602.20	81,552.02	83,309.15	32,845.07
Anthony Burns Elementary School	49,070.60	49,663.24	67,942.69	30,791.15
Conway Elementary School	18,594.34	84,790.17	79,839.14	23,545.37
Falmouth Elementary School	20,631.80	27,995.69	32,696.41	15,931.08

COUNTY OF STAFFORD, VIRGINIA

PUBLIC SCHOOL ACTIVITY FUNDS

Summary Statement of Cash Receipts, Disbursements, and Balances--All Schools (continued)  
Year Ended June 30, 2012

Name of School	Balance	Cash		Balance
	July 1, 2011	Receipts	Disbursements	June 30, 2012
Ferry Farm Elementary School	\$ 25,293.60	\$ 41,035.94	\$ 40,839.23	\$ 25,490.31
Garrisonville Elementary School	36,475.96	58,583.49	80,279.58	14,779.87
Grafton Village Elementary School	47,022.25	66,303.46	83,595.95	29,729.76
Hampton Oaks Elementary School	23,124.53	31,753.40	30,278.39	24,599.54
Hartwood Elementary School	44,851.83	89,558.02	98,165.08	36,244.77
Moncure Elementary School	53,866.75	95,974.50	121,288.64	28,552.61
Park Ridge Elementary School	43,172.03	84,991.54	82,431.43	45,732.14
Rockhill Elementary School	18,374.33	61,417.73	62,710.61	17,081.45
Rocky Run Elementary School	50,210.82	65,036.04	88,445.77	26,801.09
Stafford Elementary School	22,391.18	58,626.50	57,984.32	23,033.36
Widewater Elementary School	28,554.05	47,917.53	46,016.14	30,455.44
Winding Creek Elementary School	23,761.93	81,062.71	86,552.13	18,272.51
Division Wide Activity Funds	<u>31,351.12</u>	<u>27,220.79</u>	<u>17,382.50</u>	<u>41,189.41</u>
Total all schools	\$ <u>2,729,113.84</u>	\$ <u>6,461,755.85</u>	\$ <u>6,588,828.15</u>	\$ <u>2,602,041.54</u>

The accompanying notes to the financial statement are an integral part of this statement.



COUNTY OF STAFFORD, VIRGINIA

PUBLIC SCHOOL ACTIVITY FUNDS

Notes to Financial Statement  
As of June 30, 2012

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**NOTE 1 - REPORTING ENTITY:**

Nature of Activities:

School activity funds include all funds received from extracurricular school activities, such as entertainment, athletic contests, club dues, fundraisers, etc., and various activities of the school involving personnel, students, or property.

Significant Accounting Policy:

The accounts and records of the school activity funds are maintained on a cash basis reflecting only cash received and disbursed. Therefore, receivables and payables, inventories, accrued income and expenses, equipment, and depreciation, which are material in amount are not reflected, and these statements do not present the overall financial position or results of operations. Minor additions and replacements of furniture and equipment intended to be paid for out of normally recurring income are included in costs and expenses in lieu of depreciation on the statements of cash receipts, disbursements, and balances.

**NOTE 2 - DEPOSITS:**

The types of deposits and investments authorized by legal and contractual provisions are:

The Principals at each school in Stafford County, Virginia are required to establish a checking account at a local bank near their respective school for the purpose of administering the transactions of the School Activity Funds. The Principal is authorized to open a savings account, money market account, or a certificate of deposit in the name of the school, if the Principal determines there are sufficient funds available at the school. The Principal is not authorized to have other types of investments. During the year ending June 30, 2012, there were no significant violations of those provisions.

Deposits with banks are covered by the Federal Deposit Insurance Corporation (FDIC) and collateralized in accordance with the Virginia Security for Public Deposits Act (the "Act") Section 2.2-4400 et. Seq. of the Code of Virginia. Under the Act, banks and savings institutions holding public deposits in excess of the amount insured by the FDIC must pledge collateral to the Commonwealth of Virginia Treasury Board. Financial Institutions may choose between two collateralization methodologies and depending upon that choice, will pledge collateral that ranges in the amounts from 50% to 130% of excess deposits. Accordingly, all deposits are considered fully collateralized.

# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

## Independent Auditors' Report on Supplementary Information

To the Stafford County School Board  
County of Stafford, Virginia

Our audit was performed for the purpose of forming an opinion on the financial statement. The supplementary information as listed in the table of contents is presented for the purposes of additional analysis and is not a required part of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statement.

*Robinson, Farmer, Cox Associates*

Charlottesville, Virginia  
August 17, 2012

- Supplementary Information -

COUNTY OF STAFFORD, VIRGINIA

BROOKE POINT HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 6,820.77	\$ 11,771.62	\$ 12,845.64	\$ (250.27)	\$ 5,496.48
Yearbook	6,723.10	4,579.00	10,691.19	1,821.58	2,432.49
BPHS players	4,108.39	18,851.45	11,452.92	(116.40)	11,390.52
Vol chorus	35.00	-	-	-	35.00
FBLA	1,005.29	10,321.75	10,982.19	542.90	887.75
FCCLA	9,606.76	922.00	8,655.59	9,854.33	11,727.50
Class of 2011	43,885.89	-	5,569.03	(38,316.86)	-
Class of 2012	9,462.28	34,597.94	50,243.34	39,533.69	33,350.57
Class of 2013	1,291.69	18,272.00	7,781.85	(410.04)	11,371.80
Class of 2015	-	3,330.00	998.12	(250.00)	2,081.88
Class of 2014	1,813.06	4,315.00	3,107.58	(220.00)	2,800.48
DECA	435.20	9,334.80	10,239.74	909.40	439.66
DECA District 19	5,037.09	-	5,037.09	-	-
Debate Club	-	-	-	13.30	13.30
French club	1,084.83	249.00	265.25	-	1,068.58
German club	1,347.87	5,356.00	6,696.53	165.30	172.64
Latin club	93.45	1,265.00	1,492.93	307.00	172.52
ASL	106.13	45.00	112.00	-	39.13
ESL club	26.58	-	-	-	26.58
Interact	2.39	1,604.00	1,313.77	28.52	321.14
Robotic Club	450.25	1,000.00	1,170.40	-	279.85
NAHS	202.69	84.00	207.99	-	78.70
National honor society	857.62	2,045.00	(39.90)	(347.80)	2,594.72
Spanish honor society	139.31	453.00	396.89	(73.40)	122.02
Dance team	549.08	-	-	-	549.08
Dance - uniform rental	354.95	-	-	-	354.95
Step team	136.73	615.00	639.82	97.86	209.77
Learn & serve	398.75	423.02	472.13	10.20	359.84
National Technical Honor Society	-	400.00	410.00	10.00	-
Key Club	-	104.00	-	33.00	137.00
Science club	101.60	20.00	74.78	250.00	296.82
Model UN	160.50	990.00	990.00	-	160.50
Youth of VA Speak out	118.05	266.85	-	142.25	527.15
Equal Rights Alliance	25.70	-	-	34.75	60.45
Spring carnival	59.41	-	-	(11.55)	47.86
Art	1,017.89	200.00	357.92	29.50	889.47
Band	12.42	-	9.39	50.00	53.03
Chorus	116.99	173.01	290.00	-	-
Orchestra/strings	2,289.86	1,000.00	455.79	-	2,834.07
Physical education	17,763.28	-	7,228.17	5,160.00	15,695.11
Automotive	1,064.56	-	-	-	1,064.56
Business	73.00	100.00	-	-	173.00
Early childhood education	1,310.22	8,243.50	8,161.00	(230.00)	1,162.72
BP - TV	2,341.07	1,900.00	1,663.50	-	2,577.57
Manufacturing	2,142.44	1,500.00	1,388.33	(103.67)	2,150.44
Black hawk café	1,245.41	2,767.41	5,435.01	2,555.00	1,132.81
English dept	-	-	-	644.00	644.00
Science - T	496.40	-	21.00	-	475.40
Science dept.	166.78	-	-	-	166.78
Science tools	3,263.86	2,000.00	3,432.52	-	1,831.34

COUNTY OF STAFFORD, VIRGINIA

BROOKE POINT HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Marine science	\$ 1,548.11	\$ -	\$ 1,321.13	\$ 1,340.00	\$ 1,566.98
Literary Magazine	285.43	2,505.00	2,307.04	(205.00)	278.39
Newspaper	1,743.81	520.00	45.00	150.00	2,368.81
NJROTC	6,115.57	26,980.18	25,289.79	(1,685.00)	6,120.96
NJROTC/Unit support	2,652.01	1,850.00	480.90	-	4,021.11
HOSA	7,567.97	15,284.00	13,709.30	1,764.56	10,907.23
Student vending commission	-	2,814.44	-	(2,814.44)	-
Pictures	-	11,878.00	-	(11,878.00)	-
Locks- PE	-	3,620.00	-	(3,620.00)	-
PE uniforms	-	1,540.00	-	(1,540.00)	-
Top Hawk fundraiser	-	690.00	-	(690.00)	-
SCA fundrasier	-	266.93	250.00	(16.93)	-
Library fundraiser	-	1,537.13	1,028.69	(508.44)	-
ID's student	-	441.00	-	(441.00)	-
Yearbook	-	35,419.00	34,052.42	(1,366.58)	-
FCCLA fundraiser	-	26,000.00	16,875.67	(9,124.33)	-
HOSA fundraiser	-	2,519.25	1,154.69	(1,364.56)	-
FBLA fundraiser	-	2,408.50	1,545.60	(862.90)	-
DECA fundraiser	-	2,929.20	1,799.80	(1,129.40)	-
Carnival fundraiser	-	726.15	199.15	(527.00)	-
Learn and Serve fundraiser	-	13,150.50	13,150.50	-	-
MFG/ production fundraiser	-	1,150.00	1,703.67	553.67	-
Mar sci fundraiser	-	2,318.00	998.00	(1,320.00)	-
Art fundraiser	-	162.75	133.25	(29.50)	-
Class of 2012 fundraiser	-	9,004.00	6,595.22	(2,408.78)	-
Interact fundraiser	-	238.00	209.48	(28.52)	-
National honor society fundraiser	-	259.00	259.00	-	-
YOVASO fundrasier	-	186.75	104.70	(82.05)	-
Latin Club fundraiser	-	960.00	653.00	(307.00)	-
Class of 2011 fundraiser	-	845.00	-	(845.00)	-
Athletic - pictures	-	655.00	-	(655.00)	-
Step Team fundraiser	-	156.05	58.19	(97.86)	-
Gymnastic camp fundraiser	(240.00)	900.00	60.00	(600.00)	-
General fund	34,393.96	7,255.47	17,687.22	16,623.44	40,585.65
Counseling center	4,592.69	8,319.00	4,516.95	(175.00)	8,219.74
Library	155.56	623.18	436.95	508.44	850.23
Library I&d	293.71	182.17	224.73	-	251.15
Office	8.80	-	-	1,358.96	1,367.76
Copies	1,358.96	-	-	(1,358.96)	-
Tom Berry scholarship	150.00	2,175.00	2,000.00	-	325.00
Building maintenance	23,818.10	9,199.00	16,485.42	15,971.25	32,502.93
Carolyn Luckett scholarship	590.00	-	100.00	-	490.00
Sparks for education scholarship	-	1,500.00	1,500.00	-	-
Bob Stutzman scholarship	185.00	-	-	-	185.00
Couseling scholarship	3,550.00	-	1,000.00	-	2,550.00
Forrest Peterson scholarship	-	1,000.00	-	-	1,000.00
SEF grant FY2009	149.67	-	-	-	149.67

COUNTY OF STAFFORD, VIRGINIA

BROOKE POINT HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SEF grant/Innovative Teaching	\$ 1,200.00	\$ 1,200.00	\$ 2,312.51	\$ -	\$ 87.49
LEW-2	-	4,200.00	1,620.51	(36.00)	2,543.49
Building usage 70%	-	17,281.25	-	(17,281.25)	-
Building usage 30%	-	7,406.25	7,406.25	-	-
Building usage payroll	-	7,446.14	7,306.14	(140.00)	-
Parking - student	15,815.35	22,525.00	16,138.62	-	22,201.73
Top hawk flight school	281.57	1,007.33	821.73	811.40	1,278.57
Change fund	-	1,955.00	3,000.00	1,045.00	-
L&d textbooks	-	3,279.86	3,284.86	5.00	-
Summer school	-	9,300.00	9,300.00	-	-
Driver education- summer	-	200.00	200.00	-	-
Driver education	-	29,025.00	29,025.00	-	-
Dual enrollment	-	12,391.00	12,784.00	393.00	-
AP testing	-	27,939.00	24,950.00	(2,989.00)	-
IB exams	-	14,354.00	14,200.00	(154.00)	-
CBI	-	1,045.00	-	(1,045.00)	-
Field trips	-	6,198.00	5,904.00	(294.00)	-
Concert band assessment	-	8,237.00	8,237.00	-	-
Faculty fund	4,614.61	6,795.91	10,880.05	2,121.90	2,652.37
Sunshine fund	742.19	-	105.00	-	637.19
Alternative education	4,102.45	102.73	342.31	-	3,862.87
Faculty commissions	-	2,121.90	-	(2,121.90)	-
Casual for the cause	-	5,116.00	5,111.00	(5.00)	-
Athletics	44,567.94	111,335.39	103,270.07	4,720.19	57,353.45
Boys basketball	6,427.99	300.00	5,779.83	-	948.16
Girls basketball	327.11	-	-	-	327.11
Track	411.88	500.00	702.50	240.00	449.38
Football	3,478.00	-	2,242.52	(400.00)	835.48
Gymnastics	540.00	-	527.97	600.00	612.03
Girls Volleyball	-	2,000.00	1,853.49	-	146.51
Girls tennis	179.97	592.00	557.14	-	214.83
Swimming team	147.80	-	-	78.00	225.80
	<u>\$ 301,500.80</u>	<u>\$ 653,120.76</u>	<u>\$ 626,047.46</u>	<u>\$ -</u>	<u>\$ 328,574.10</u> *

\* Represented by cash on demand with:

BB&T, Stafford, Virginia  
Checking

\$ 328,574.10 \*

COUNTY OF STAFFORD, VIRGINIA

COLONIAL FORGE HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 26,695.69	\$ 25,665.75	\$ 37,831.27	\$ (100.00)	\$ 14,430.17
TSA	5,114.17	25,059.33	24,964.80	-	5,208.70
FBLA	2,010.55	6,989.50	6,109.07	-	2,890.98
FCCLA	-	39,425.03	32,597.63	(2,217.09)	4,610.31
Class of 2011	15,837.92	375.00	13,405.80	(2,807.12)	-
Class of 2012	9,543.41	59,169.75	51,953.59	350.00	17,109.57
Class of 2014	3,744.90	6,943.00	2,115.28	15.00	8,587.62
Class of 2013	6,068.35	26,675.00	20,518.07	(2,282.56)	9,942.72
Class of 2015	15.00	3,860.00	570.96	-	3,304.04
DECA	4,268.20	8,132.75	9,316.35	1,466.00	4,550.60
French club	879.14	2,586.76	2,855.11	-	610.79
German club	1,434.12	1,640.50	1,935.89	-	1,138.73
Latin club	222.44	-	-	-	222.44
Spanish club	2,003.20	2,388.19	1,914.71	-	2,476.68
Am sign lang. club	-	1,394.00	60.00	(1,071.04)	262.96
Interact club	3,751.64	-	295.96	-	3,455.68
Robotics team	2,725.77	3,180.00	3,162.48	-	2,743.29
Young democrats	115.00	-	-	-	115.00
Marine science club	4,918.83	-	-	-	4,918.83
Math league	288.23	-	37.68	-	250.55
National art honor society	532.08	500.00	350.00	-	682.08
National honor society	1,520.23	3,755.00	3,132.36	-	2,142.87
Spanish National Honor Society	-	900.00	494.25	-	405.75
Dance team	1,542.17	17,226.46	13,745.37	-	5,023.26
SADD	154.44	-	-	-	154.44
Environmental club	491.23	659.00	327.23	(114.00)	709.00
Skills USA	1,322.96	-	-	-	1,322.96
Step team	153.04	1,216.00	765.39	(377.75)	225.90
Learn & serve	991.00	999.50	1,042.50	-	948.00
Forensics	132.55	1,742.60	1,681.13	-	194.02
National Business Honor Society	-	80.00	-	-	80.00
Computer program club	30.00	1,050.00	1,387.50	307.50	-
Int'l thespian society	-	1,519.00	286.80	131.80	1,364.00
Leo club	823.43	79.00	449.36	-	453.07
Key club	1,466.74	1,350.00	1,090.88	-	1,725.86
Beautification club	479.04	-	-	-	479.04
Science club	39.78	-	-	-	39.78
4:12 Student Ministries	-	570.00	441.36	-	128.64
Model UN	562.69	3,596.05	3,319.40	-	839.34
Gay/Straight alliance	85.00	-	-	-	85.00
Odyssey of the mind	1,225.00	-	-	-	1,225.00
Art department	324.11	-	-	-	324.11
Band	1,097.26	1,735.25	1,785.42	(175.00)	872.09
Band inst. rental	2,042.53	1,970.00	523.00	(700.00)	2,789.53
District band	-	710.00	-	-	710.00

COUNTY OF STAFFORD, VIRGINIA

COLONIAL FORGE HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Chorus	\$ 2,459.47	\$ 611.00	\$ 131.83	\$ 175.00	\$ 3,113.64
Strings	173.00	136.00	868.00	700.00	141.00
Drama	21,053.67	40,634.88	38,773.81	(131.80)	22,782.94
Physical education	30,617.93	13,460.00	11,672.33	-	32,405.60
Foreign language	41.70	52.00	1,783.04	1,721.04	31.70
Commonwealth governor's	415.25	2,816.00	2,861.50	-	369.75
Focus	-	47.99	-	(47.99)	-
Business	6.80	5,220.00	5,144.00	-	82.80
Broadcasting	1,786.27	2,461.00	1,585.04	-	2,662.23
EMT & firefighting	42.77	1,944.00	2,023.25	36.48	-
Colonial café	127.30	102.30	-	-	229.60
Advanced placement	41,749.09	84,656.00	76,688.00	-	49,717.09
English	98.50	-	-	-	98.50
Social studies	920.01	-	400.00	-	520.01
Science department	8.00	9,930.45	9,286.29	114.00	766.16
Functional math	427.73	-	54.27	-	373.46
Literary magazine	-	1,360.00	1,462.98	102.98	-
Newspaper	1,123.51	801.00	2,457.99	533.48	-
Yearbook	7,088.23	63,701.31	58,180.75	(666.46)	11,942.33
JROTC	961.81	17,850.40	14,878.07	-	3,934.14
HOSA	-	2,530.00	2,332.61	(36.48)	160.91
Cisco program	668.07	-	-	-	668.07
Horticulture	5,152.05	3,724.00	4,652.94	(650.00)	3,573.11
Strength & body	1,618.20	300.00	536.17	-	1,382.03
Student snack machines	-	2,499.65	-	(2,499.65)	-
School store	-	10.00	-	(10.00)	-
Parking permits	-	32,535.00	22,470.90	(10,064.10)	-
Student Id's	-	112.00	187.98	75.98	-
General	27,488.87	17,570.75	22,639.19	1,082.42	23,502.85
Guidance	14,919.55	6,123.60	2,089.14	2,932.50	21,886.51
Library general	1,734.83	790.85	1,328.99	-	1,196.69
Library - wm. cage grant	1,029.67	400.00	869.44	-	560.23
Library books	402.02	92.81	23.85	-	470.98
Office	1,655.11	-	-	-	1,655.11
Office copier	936.69	-	-	-	936.69
SEF Grant	-	600.00	500.00	-	100.00
Scholarship - Bensman	536.00	-	500.00	-	36.00
Scholarship - Lynch	40.00	1,500.00	1,500.00	-	40.00
Scholarship - Dudenhefer	-	500.00	500.00	-	-
Scholarship - Leo-Lyn/Hack	545.00	-	-	-	545.00
Scholarship - Eagles	94.99	-	3,000.00	2,905.01	-
Scholarship - Hynden	600.00	-	250.00	-	350.00
Scholarship - principals	1,393.83	-	500.00	-	893.83
Scholarship - Pyanoe	500.00	-	500.00	-	-



COUNTY OF STAFFORD, VIRGINIA

COLONIAL FORGE HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Yauss family	\$ 855.00	\$ -	\$ -	\$ -	\$ 855.00
Scholarship - Valli Harned	435.00	-	-	-	435.00
Agendas	4,229.00	343.00	-	-	4,572.00
Building usage	18,622.90	158.48	4,474.47	967.00	15,273.91
Building usage 70%	12,628.43	23,624.22	10,804.82	9,927.82	35,375.65
Building usage 30%	-	10,125.28	10,125.28	-	-
Building usage payroll	83.40	10,475.09	10,694.77	136.28	-
L&D tradebooks/workbooks	1,622.19	62.00	-	-	1,684.19
Ath. activities change	-	3,000.00	3,000.00	-	-
L&D textbooks	3.25	3,577.63	3,628.87	47.99	-
Summer school academics	-	13,750.00	13,750.00	-	-
Driver education	-	40,635.00	40,635.00	-	-
Dual enrollment	-	28,167.00	27,200.00	(967.00)	-
PSAT - test	-	6,156.00	6,084.60	(71.40)	-
SAT - prep class	-	10,750.00	4,983.89	(5,766.11)	-
Reimbursements - sbo	-	8,756.00	8,755.21	(0.79)	-
Faculty fund	6,901.63	11,303.81	13,681.77	5,174.68	9,698.35
Faculty snack machines	295.05	-	-	-	295.05
Athletics	47,170.75	155,374.63	177,155.26	357.34	25,747.46
Athletic officials	617.08	-	-	-	617.08
Athletic training	231.93	967.10	751.28	(180.00)	267.75
Ath/activities transp.	45.00	-	-	-	45.00
Baseball	18,946.21	19,331.00	19,802.53	-	18,474.68
Girls softball	1,994.90	10.00	1,995.86	-	9.04
Boys basketball	7,819.26	21,572.75	25,508.96	400.00	4,283.05
Girls basketball	7,361.19	4,853.50	10,790.27	-	1,424.42
Indoor track	-	30.00	30.00	-	-
Outdoor track	1,411.92	80.00	1,361.40	-	130.52
Cross country	5,421.47	37,165.52	40,862.01	343.06	2,068.04
Field hockey	3,199.71	6,732.50	6,239.11	-	3,693.10
FH/soccer equip.	19.15	-	-	-	19.15
Football	15,642.51	26,691.00	27,837.29	-	14,496.22
Gymnastics	3,055.16	3,866.00	5,065.02	-	1,856.14
Volleyball	12,025.40	20,362.00	21,513.70	(420.40)	10,453.30
Wrestling	4,810.99	14,800.00	18,787.99	2,192.38	3,015.38
Girls soccer	6,767.33	12,876.00	13,678.81	(1,227.50)	4,737.02
Boys soccer	1,779.90	6,391.25	8,063.83	971.20	1,078.52
Boys tennis	64.01	501.00	625.15	101.30	41.16
Girls tennis	0.30	-	-	-	0.30
Cheerleaders	187.97	41,727.17	29,813.08	(684.00)	11,418.06
Swimming team	9,341.12	8,717.00	8,367.43	-	9,690.69
Golf	265.08	780.00	926.19	-	118.89
Lacrosse	347.45	-	-	-	347.45
<b>Total</b>	<b>\$ 467,269.40</b>	<b>\$ 1,121,927.34</b>	<b>\$ 1,110,092.81</b>	<b>\$ -</b>	<b>\$ 479,103.93 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia

Checking

\$ 479,103.93

COUNTY OF STAFFORD, VIRGINIA

MOUNTAIN VIEW HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 6,478.09	\$ 18,705.00	\$ 25,636.15	\$ 453.06	\$ -
TSA	250.15	4.60	-	-	254.75
FBLA	15.00	9,802.90	9,256.71	-	561.19
FCCLA	370.62	6,374.88	6,442.89	-	302.61
FCA	44.88	90.00	25.00	-	109.88
Class of 2011	13,509.70	-	3,449.19	(10,060.51)	-
Class of 2012	5,934.66	44,878.00	40,006.25	(2,096.14)	8,710.27
Class of 2014	315.61	3,705.00	1,241.14	(15.00)	2,764.47
Class of 2013	3,379.07	18,440.76	13,986.97	-	7,832.86
Class of 2015	-	2,350.00	687.90	-	1,662.10
DECA	-	15,149.24	8,811.50	(4,971.09)	1,366.65
Deca District 19	-	5,910.75	6,909.15	4,971.09	3,972.69
French club	211.96	100.00	-	-	311.96
German club	135.00	60.00	-	-	195.00
Latin club	64.77	2,604.10	2,540.44	-	128.43
Spanish club	239.06	2,330.00	3,224.11	705.05	50.00
ASL	20.84	-	-	-	20.84
Interact club	284.80	45.00	-	(50.00)	279.80
HOSA	1,620.08	1,198.44	1,235.63	-	1,582.89
Young republicans	61.63	-	-	-	61.63
Nat. art honor society	1,754.19	1,148.65	806.26	-	2,096.58
Nat. honor society	1,281.51	3,099.53	3,699.75	(50.00)	631.29
Spanish honor society	953.66	100.00	254.07	(695.05)	104.54
Dance team	2,291.40	21,182.05	25,330.87	1,857.42	-
JV dance team	2,629.61	17,001.45	16,781.55	(1,120.41)	1,729.10
SADD	27.80	-	-	-	27.80
Environmental club	128.52	-	-	-	128.52
Skills USA	137.41	3,400.00	862.00	-	2,675.41
Step team	490.50	140.00	263.80	-	366.70
Learn & serve	450.17	3,465.50	2,733.61	7.82	1,189.88
National business honor society	40.43	188.00	431.92	203.49	-
Int'l thespian society	101.60	523.00	584.25	-	40.35
Key club	815.73	-	-	-	815.73
Drama club	1,981.27	16,725.22	17,758.75	1,200.00	2,147.74
Improv	1,034.89	1,482.00	1,187.57	-	1,329.32
Wildcat care fund	41.36	500.00	-	5,300.00	5,841.36
Psychology club	87.60	-	-	-	87.60
No bullying club	10.00	-	-	-	10.00
Mu alpha theta club	377.23	1,520.00	1,803.45	-	93.78
Model UN	-	13,294.03	11,831.90	(802.78)	659.35
Destination Imagination	-	4,600.00	4,600.00	-	-
Band	134.04	175.00	228.44	-	80.60
Band inst. rental	180.00	-	-	-	180.00
District Band	-	3,655.00	3,624.48	(30.52)	-
Chorus	-	361.00	357.00	-	4.00

COUNTY OF STAFFORD, VIRGINIA

MOUNTAIN VIEW HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Orchestra	\$ 1,175.90	\$ 776.50	\$ 565.74	\$ (320.95)	\$ 1,065.71
Orchestra inst. rental	29.05	100.00	450.00	320.95	-
PE	2,625.19	8,550.00	8,547.34	-	2,627.85
Focus	547.51	940.00	882.00	-	605.51
Business	-	252.00	252.00	-	-
Video production	3,515.18	1,320.00	2,894.03	-	1,941.15
Health occupations	270.21	592.94	641.06	-	222.09
Fashion	1.50	2,766.00	2,777.77	10.27	-
Production	671.45	6,198.00	6,382.65	30.00	516.80
Culinary arts	2,114.29	17,834.03	15,292.66	476.00	5,131.66
Cosmetology operating	234.94	11,202.25	9,960.53	-	1,476.66
English dept.	19.93	-	-	-	19.93
Social Studies dept.	56.00	-	-	-	56.00
Science dept.	479.39	1,136.00	1,150.77	(50.00)	414.62
Marine science	245.60	5,580.00	5,360.00	-	465.60
Literary magazine	2,068.69	181.04	201.04	-	2,048.69
Yearbook	14,457.84	28,181.00	31,706.22	(425.00)	10,507.62
The Voice	2,028.15	10,317.36	11,648.08	415.00	1,112.43
IB	1,079.18	3,757.76	5,369.03	1,042.78	510.69
Student snack machines	-	4,550.55	-	(4,550.55)	-
School pictures	-	12,000.00	-	(12,000.00)	-
Parking permits	-	32,495.00	21,686.75	(10,808.25)	-
IB fundraiser	-	1,454.80	3,744.70	2,289.90	-
Student id's	-	35.00	-	(35.00)	-
General fund	9,916.07	8,766.67	18,928.01	10,952.33	10,707.06
Grounds improvement	5,640.60	-	5,640.60	-	-
Counseling	6,131.19	8,523.00	6,656.99	1,434.47	9,431.67
Library general	638.80	568.09	1,077.96	871.10	1,000.03
Library l&d books	871.10	-	-	(871.10)	-
Scholarships	2,556.04	-	5,500.00	5,000.00	2,056.04
SEF Grant Drama	-	1,200.00	-	(1,200.00)	-
Athletic schol. & awards	754.38	-	-	-	754.38
Agendas	-	306.00	-	-	306.00
Building & maint	34,168.81	-	3,188.04	15,069.50	46,050.27
Building usage 70%	-	4,156.25	-	(4,156.25)	-
Building usage 30%	-	1,781.25	1,826.25	45.00	-
Building usage payroll	979.61	2,327.41	2,227.46	-	1,079.56
Trade books	159.72	-	-	-	159.72
Athletic change	-	1,885.00	2,000.00	115.00	-
L&d textbooks	-	2,168.25	2,168.25	-	-
Summer school - academics	-	3,150.00	3,150.00	-	-
Summer school - driver ed.	-	31,605.00	31,605.00	-	-
Driver ed.	-	40,599.00	39,990.00	(609.00)	-
Dual enrollment	-	25,699.00	24,888.00	(811.00)	-

COUNTY OF STAFFORD, VIRGINIA

MOUNTAIN VIEW HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
AP exams	\$ -	\$ 19,115.00	\$ 17,966.00	\$ (1,149.00)	\$ -
IB exams	-	37,220.00	37,900.00	680.00	-
Postage	-	4,658.05	10,303.95	5,645.90	-
Replacements	-	2,599.81	340.00	(2,259.81)	-
IB Field Trip	-	545.00	80.00	(465.00)	-
Reimbursements	-	22.17	375.46	353.29	-
Faculty fund	4,145.96	10,252.91	17,917.66	5,821.46	2,302.67
Staff sunshine fund	674.17	735.00	1,544.41	135.24	-
SPED sunshine fund	47.18	-	-	-	47.18
Faculty snack machines	142.36	5,844.34	-	(5,986.70)	-
BLAA	3,241.68	-	55.00	-	3,186.68
Athletics	19,531.35	147,141.27	160,142.96	(3,660.61)	2,869.05
Athletic training	597.80	6,830.50	6,734.94	-	693.36
Baseball	823.90	21,670.21	23,199.07	704.96	-
Girls softball	1,878.61	12,270.58	9,974.14	500.00	4,675.05
Girls basketball	2,769.87	27,886.90	13,388.58	(50.00)	17,218.19
Field hockey	4,337.50	7,757.68	8,611.18	-	3,484.00
Football	11,325.66	24,425.00	19,758.32	113.00	16,105.34
Volleyball	2,611.62	5,900.00	5,187.80	-	3,323.82
Wrestling	178.52	-	-	-	178.52
Girls soccer	-	7,338.42	6,415.50	-	922.92
Boys soccer	2,336.86	10,514.57	9,195.42	-	3,656.01
Tennis	155.02	667.50	663.71	-	158.81
Cheerleaders	364.51	34,449.95	36,920.10	2,105.64	-
Swimming	521.43	7,727.00	5,184.56	(30.00)	3,033.87
Golf	137.53	713.28	780.15	500.00	570.66
<b>Total</b>	<b>\$ 197,142.69</b>	<b>\$ 903,549.39</b>	<b>\$ 887,590.54</b>	<b>\$ -</b>	<b>\$ 213,101.54 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia

Checking

\$ 213,101.54

COUNTY OF STAFFORD, VIRGINIA

NORTH STAFFORD HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 2,890.84	\$ 17,990.75	\$ 16,049.42	\$ 519.25	\$ 5,351.42
TSA	685.00	1,190.00	1,403.14	(175.00)	296.86
FBLA	5,123.07	25,281.26	28,552.51	1,376.36	3,228.18
FCCLA	6,899.60	22,398.50	33,165.69	4,993.37	1,125.78
FCA	188.42	623.84	816.35	4.09	-
Class of 2011	23,795.95	-	2,807.99	(20,987.96)	-
Class of 2012	14,565.18	48,701.00	39,292.98	(830.38)	23,142.82
Class of 2014	2,655.50	4,475.00	757.28	-	6,373.22
Class of 2013	6,596.90	19,328.00	20,873.74	233.75	5,284.91
Class of 2015	-	2,970.00	212.44	(42.72)	2,714.84
DECA	54.31	1,773.00	1,577.54	-	249.77
Debate club	30.00	-	-	-	30.00
French club	53.54	-	-	-	53.54
German club	306.96	-	-	-	306.96
Latin club	34.00	-	-	-	34.00
Spanish club	62.14	-	-	-	62.14
Japanese club	11.00	-	-	-	11.00
ASL club	9.48	-	-	-	9.48
Interact club	2,077.24	1,735.29	1,944.16	(40.00)	1,828.37
HOSA club	83.28	1,463.88	1,164.28	(27.45)	355.43
Young dem. & rep. club	106.94	-	-	-	106.94
Minority student leadership	255.37	-	-	-	255.37
Math club	673.31	-	100.00	-	573.31
Robotics club	1,873.99	1,480.00	1,530.85	(25.00)	1,798.14
Stat Club	-	2,946.50	1,691.36	150.00	1,405.14
National art honor society	997.69	207.00	498.56	-	706.13
National honor society	764.30	7,023.71	6,582.89	(40.05)	1,165.07
Science National Honor Society	-	-	100.00	100.00	-
Spanish national honor society	240.00	-	-	(25.00)	215.00
Dance - uniform rental	4,612.20	9,520.00	7,298.17	(30.00)	6,804.03
SADD	434.09	-	-	-	434.09
Environmental club	596.46	-	-	-	596.46
Skills USA	275.78	1,734.00	2,266.38	256.60	-
Pep club	2,498.55	2,960.00	2,408.74	-	3,049.81
Civitan club	57.19	-	-	-	57.19
Step team	253.56	2,551.25	1,230.35	(13.00)	1,561.46
Construction	76.30	-	-	-	76.30
Learn & serve	-	3,004.40	1,643.83	(1,360.40)	0.17
Academic team	36.18	-	-	-	36.18
Arts & crafts club	110.73	-	-	-	110.73
Animation club	612.83	-	-	-	612.83
Forensics	17.60	-	-	-	17.60
Nat'l business honor society	111.52	-	-	-	111.52
Photography	98.28	-	-	-	98.28
FFA	223.86	-	-	-	223.86
Students serving Stafford	277.18	50.00	126.20	(25.00)	175.98
Science club	46.94	25.00	19.22	-	52.72
Geology club	44.00	-	-	-	44.00
Renaissance program	3,364.55	17,850.21	23,013.10	7,163.93	5,365.59

COUNTY OF STAFFORD, VIRGINIA

NORTH STAFFORD HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Journalism club	\$ 218.00	\$ -	\$ -	\$ -	\$ 218.00
Band	404.72	5,244.83	4,269.08	75.00	1,455.47
Chorus	3,948.41	7,080.00	8,592.97	173.40	2,608.84
District chorus	-	4,296.00	4,983.45	687.45	-
Strings	504.59	320.00	640.37	1,105.75	1,289.97
String rental	1,005.75	100.00	-	(1,105.75)	-
Drama	9,716.86	18,891.28	13,970.78	(41.50)	14,595.86
Physical education	14,339.69	7,505.00	4,610.76	(60.09)	17,173.84
Voc. education	6,221.70	9,972.00	7,845.82	(404.59)	7,943.29
Auto body	998.64	5,400.00	5,405.01	163.59	1,157.22
Auto mechanics	814.62	5,646.96	6,765.89	304.31	-
Cabinetry	-	1,330.00	710.42	(346.63)	272.95
Business	1,144.99	-	-	(74.10)	1,070.89
ECES	1,194.63	8,679.00	9,368.89	(61.48)	443.26
Data processing	0.01	-	-	-	0.01
Drafting	519.77	-	153.00	-	366.77
Broadcasting	3,342.48	3,837.50	3,189.83	(266.74)	3,723.41
Printing	337.90	24,203.77	27,937.90	4,215.24	819.01
AP general	8,624.02	46,803.08	42,143.08	(4,190.00)	9,094.02
AP calculus	822.00	-	-	512.00	1,334.00
AP art	254.26	-	-	-	254.26
AP history	2,858.82	-	1,722.60	1,096.00	2,232.22
AP Psychology	-	-	-	136.00	136.00
AP government	1,610.00	-	91.67	1,000.00	2,518.33
AP english	1,642.11	-	-	1,064.00	2,706.11
AP latin	104.00	-	-	72.00	176.00
AP chemistry	1,284.00	-	-	112.00	1,396.00
AP biology	200.00	-	-	-	200.00
English	116.28	37.50	-	25.00	178.78
Social studies	26.52	-	-	-	26.52
World languages	575.34	47.00	-	-	622.34
MOMR	394.13	1,185.50	1,557.61	(20.00)	2.02
MIMR	18.83	-	-	-	18.83
Literary magazine	896.39	-	10.00	(500.00)	386.39
Yearbook	28,510.67	35,829.00	46,429.48	(399.48)	17,510.71
JROTC	-	7,565.99	6,993.46	(572.53)	-
JROTC - recoveries	526.80	-	526.80	-	-
JROTC - non reimb.	3,548.76	5,275.00	6,645.13	(490.76)	1,687.87
JROTC - markmanship	169.13	2,361.44	1,159.31	(3.92)	1,367.34
Newspaper - student	243.31	562.00	805.00	-	0.31
Student snack machines	-	3,598.66	-	(3,598.66)	-
Student drink commission	-	6,000.65	-	(6,000.65)	-
School pictures	-	7,977.56	-	(7,977.56)	-
Interest bb&t money market	-	51.41	-	(51.41)	-
Parking permits	-	27,005.00	18,013.00	(8,992.00)	-
General fund	39,334.25	12,990.24	33,569.38	15,937.94	34,693.05
Guidance	12,350.40	7,322.08	4,319.09	(1,718.50)	13,634.89
SAT prep	3,546.13	6,826.00	13,331.79	5,257.00	2,297.34
Library	3,418.11	1,142.09	632.06	(4.60)	3,923.54
Maintenance	21,796.71	150.00	20,832.47	16,768.00	17,882.24

COUNTY OF STAFFORD, VIRGINIA

NORTH STAFFORD HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Office	\$ 1,656.59	\$ 27.73	\$ 9.39	\$ -	\$ 1,674.93
Office copies	142.15	110.00	-	1,797.96	2,050.11
Memorial/donation fund	70.00	1,000.00	1,000.00	(70.00)	-
Scholarships	2,508.71	4,000.00	5,000.00	-	1,508.71
DOW scholarship fund	1,500.00	-	1,500.00	-	-
ESL Scholarship - Botts	-	1,000.00	-	-	1,000.00
Horticulture scholarship	100.00	-	-	-	100.00
Chadwick Dillon Matthews Memor	-	500.00	500.00	-	-
Mckinney-Vento Fund	-	-	-	685.40	685.40
Building usage	-	12,050.00	3,615.00	(8,435.00)	-
Building usage payroll	-	3,115.12	4,933.13	1,818.01	-
Athletic change	-	1,800.00	1,800.00	-	-
L&d textbooks	-	2,294.45	2,269.45	(25.00)	-
Summer school - academics	-	7,350.00	7,700.00	350.00	-
Summer school - driver ed.	-	3,312.50	3,097.50	(215.00)	-
Driver education	-	40,205.00	40,205.00	-	-
Novanet	-	1,635.00	7,778.05	6,143.05	-
Dual enrollment	-	46,210.00	46,554.00	344.00	-
Field trips	-	27,349.00	25,522.98	(1,826.02)	-
Faculty fund	4,739.38	5,196.91	9,767.56	4,848.23	5,016.96
Faculty drink/snack comm.	-	5,247.73	-	(5,247.73)	-
Athletics	55,580.33	193,967.91	193,408.15	(3,828.82)	52,311.27
Athletic training	3.38	-	-	-	3.38
Baseball	10,735.77	18,532.00	22,124.27	(4.95)	7,138.55
Girls softball	915.80	-	200.00	-	715.80
Boys basketball	8,212.19	14,945.99	14,278.32	(197.49)	8,682.37
Girls basketball	1,656.85	2,046.82	1,936.30	155.79	1,923.16
Track team	10,519.89	13,524.97	11,640.70	(3.15)	12,401.01
Cross country	13,148.47	4,180.00	4,667.33	(95.00)	12,566.14
Field hockey	2,192.07	8,457.50	3,922.68	-	6,726.89
Football account	3,100.00	52,375.29	46,631.91	12.57	8,855.95
Gymnastics	622.87	-	-	-	622.87
Volleyball club	651.76	-	413.00	-	238.76
Wrestling	75.00	3,000.00	-	-	3,075.00
Girls soccer	6,712.34	-	931.00	(25.00)	5,756.34
Boys soccer	203.05	-	-	75.00	278.05
Boys tennis	146.34	-	-	-	146.34
Girls tennis	70.31	-	-	-	70.31
Cheerleaders	416.97	480.00	982.00	744.03	659.00
	\$ 388,045.76	\$ 946,433.05	\$ 956,740.99	\$ -	\$ 377,737.82 *

\* Represented by cash on demand with:

BB&T, Stafford, Virginia

Checking

\$ 34,230.85

Savings

343,506.97

Total

\$ 377,737.82

COUNTY OF STAFFORD, VIRGINIA

STAFFORD HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 2,813.61	\$ 19,651.80	\$ 20,718.58	\$ (1,037.27)	\$ 709.56
Yearbook	7,452.37	990.00	2,319.68	231.57	6,354.26
Orchestra	-	1,615.50	1,728.50	1,299.98	1,186.98
SSHS tech student assn.	5,739.67	-	-	-	5,739.67
Junior statemen of America	399.20	-	-	-	399.20
FBLA	6,420.95	17,166.84	17,769.34	(1,950.00)	3,868.45
FCCLA	161.07	-	-	-	161.07
Class of 2011	10,650.16	-	920.79	(9,729.37)	-
Class of 2012	3,111.71	44,482.00	42,257.01	5,521.06	10,857.76
Class of 2014	3,597.78	3,815.00	376.63	(150.00)	6,886.15
Class of 2013	5,632.09	18,460.05	20,584.71	4,788.19	8,295.62
Class of 2015	-	2,770.00	372.18	-	2,397.82
DECA	-	2,665.00	6,155.71	5,385.53	1,894.82
Debate/forensics	152.51	60.00	60.00	-	152.51
French club	165.28	105.00	148.57	13.00	134.71
Latin club	196.74	6,253.00	6,501.26	51.52	-
ASL club	95.02	-	-	-	95.02
Interact club	4,459.74	578.41	2,453.26	174.00	2,758.89
SSHS historical society	234.24	-	30.00	-	204.24
HOSA club	1,437.70	2,234.20	2,572.43	(105.79)	993.68
Teen - age republicans	200.82	-	-	-	200.82
Marine science	263.07	720.00	955.43	-	27.64
Math club	3,012.36	1,689.35	934.26	(560.05)	3,207.40
National art honor society	253.37	455.00	514.18	-	194.19
National honor society	1,481.55	3,593.86	4,014.10	75.05	1,136.36
SADD	978.62	285.00	384.26	-	879.36
SSHS environ. club	668.48	-	134.92	(100.00)	433.56
PEP club	423.50	3,925.24	7,380.62	3,217.08	185.20
Step team	62.65	797.00	490.61	-	369.04
Students serving Stafford	3.08	-	-	-	3.08
Key club	759.99	8,028.55	7,894.33	294.23	1,188.44
Class beautification	8,756.33	-	2,058.50	4,687.87	11,385.70
Science club	303.24	-	-	-	303.24
Drama company	6,647.95	28,821.04	31,056.84	1,955.19	6,367.34
Sports medicine club	910.75	-	-	-	910.75
International club	539.13	500.00	514.58	(179.04)	345.51
Improv team	3,974.95	4,196.00	704.50	(2,015.52)	5,450.93
Tribe technology	224.44	-	-	-	224.44
Junior civitan	109.66	-	-	-	109.66
Spirit team	589.15	3,355.00	3,697.22	(50.00)	196.93
Indian care fund	817.24	540.00	340.00	(1,003.00)	14.24
Ecology club	74.32	28.78	-	-	103.10
Model UN	-	1,617.33	3,182.66	1,565.33	-
Future Educators of America	-	100.00	-	-	100.00
Fashion club	43.00	-	-	-	43.00
Band	103.00	2,538.28	2,555.58	250.00	335.70



COUNTY OF STAFFORD, VIRGINIA

STAFFORD HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Instrument rental - band	\$ 322.18	\$ -	\$ -	\$ -	\$ 322.18
District Band	-	250.00	-	(250.00)	-
Chorus	637.38	835.00	1,404.00	175.00	243.38
District Chorus	-	14,114.82	15,339.82	1,225.00	-
Instrument rental - orchestra	2,135.81	100.00	545.00	(1,299.98)	390.83
PE instructional	5,759.00	-	1,672.82	9,077.00	13,163.18
Home ec. services	25.42	44.00	46.55	-	22.87
Governors school	5,458.61	3,678.00	3,383.91	-	5,752.70
Auto mechanics shop	28.45	350.00	375.00	-	3.45
VICA drafting	-	405.00	318.50	12.50	99.00
Video broadcasting	2,807.26	2,165.00	2,716.09	-	2,256.17
Physcology	355.84	155.00	175.99	-	334.85
Wigwam	1,144.87	3,644.81	2,234.38	1,105.26	3,660.56
Blue and Gold Café	349.49	855.00	917.28	-	287.21
Cosmetology clinic	2,237.10	11,577.87	11,166.37	(19.50)	2,629.10
VICA cosmetology	-	120.00	139.50	19.50	-
VICA ICT	-	110.00	-	-	110.00
VICA masonry	25.00	115.00	191.00	51.00	-
VICA electricity	6.50	80.00	168.50	82.00	-
VICA SSHS	231.70	12,170.55	12,194.84	29.96	237.37
VICA carpentry	-	344.00	-	-	344.00
Instr. construction	3,306.94	-	1,290.00	(50.50)	1,966.44
SHS carpentry lab	609.71	950.00	3,144.79	1,585.08	-
AP calculus bc	1,424.87	-	400.13	(39.53)	985.21
AP calculus ab	389.00	-	-	-	389.00
AP art	80.92	-	58.55	-	22.37
AP US history	2,568.73	-	-	-	2,568.73
AP world history	2,543.94	-	466.33	-	2,077.61
AP government	1,269.00	-	-	-	1,269.00
AP english	1,841.36	-	-	-	1,841.36
AP latin	472.09	-	310.88	-	161.21
AP english literature	339.00	-	-	-	339.00
AP chemistry	1,011.66	-	403.70	-	607.96
AP statistics	2,077.07	-	-	-	2,077.07
AP spanish	149.00	10.00	67.00	-	92.00
AP french	32.00	-	306.24	274.24	-
AP biology	436.00	-	551.77	115.77	-
AP music	172.50	-	-	-	172.50
AP environmental science	1,255.94	-	258.78	-	997.16
AP physics	806.94	-	369.00	(269.00)	168.94
Literary magazine	217.50	-	45.00	(110.00)	62.50
Newspaper - smoke sig.	9,718.11	47,480.20	46,901.32	(4,755.17)	5,541.82
NJROTC	4,923.74	-	2,526.00	-	2,397.74
NJROTC- uniforms	2,463.71	10,455.00	8,461.22	(1,927.40)	2,530.09
NJROTC- non. reimb.	706.39	7,616.34	3,742.93	(514.90)	4,064.90
STAT/STEM	-	221.50	257.41	50.50	14.59
Campbell vending - student	-	3,138.51	-	(3,138.51)	-

COUNTY OF STAFFORD, VIRGINIA

STAFFORD HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Student coke fund	\$ -	\$ 4,543.59	\$ -	\$ (4,543.59)	\$ -
School pictures u c	-	6,370.00	-	(6,370.00)	-
Senior pictures	-	6,000.00	-	(6,000.00)	-
Int MM BB&T/prev FS&L	-	4.48	-	(4.48)	-
Parking permits	-	28,595.00	18,975.00	(9,620.00)	-
PE locks	-	4,335.00	-	(4,335.00)	-
PE uniforms	-	13,686.00	8,964.00	(4,722.00)	-
English paperback repl.	-	8.00	-	(8.00)	-
Student id pass	-	47.00	-	(47.00)	-
Annual - yearbook	-	13,651.00	13,338.35	(312.65)	-
Coke - athletics	-	218.72	-	(218.72)	-
Top ten scholarship	-	2,000.00	-	(2,000.00)	-
Discretionary	15,762.61	958.38	12,712.39	266.02	4,274.62
Guidance services	327.09	4,860.50	1,889.66	(608.50)	2,689.43
PSAT Prep	11.10	6,480.00	6,491.02	5,488.99	5,489.07
Library copier	242.07	-	243.12	1.05	-
William Cage lib. trust	46.78	1,259.54	46.94	(1.05)	1,258.33
Library replacement	2,594.46	147.11	1,531.04	-	1,210.53
Office supplies	-	1,041.29	1,624.24	1,172.77	589.82
Office copier	2,006.32	-	2,017.00	10.68	-
Burnett scholarship	5.00	-	-	-	5.00
Boot strap scholarship	-	1,000.00	1,000.00	-	-
Anonymous scholarship	920.00	-	500.00	-	420.00
Baughan - Williams scholarship	-	2,000.00	2,000.00	-	-
Bernard Humphrey scholarship	134.00	-	500.00	500.00	134.00
Wendell Latham scholarship	180.00	-	-	-	180.00
Top ten scholarship	81.00	-	2,000.00	2,000.00	81.00
J Watson mem. scholarship	2.91	-	-	-	2.91
Instr. mini grants	34.41	150.00	150.00	-	34.41
Young mentor scholarship	-	2,000.00	2,000.00	-	-
Future herizon scholarships	-	1,000.00	1,000.00	-	-
Rotary grant-Kristen Flarth	500.00	-	561.10	61.10	-
SEF grant FY2009	-	1,650.00	1,289.20	-	360.80
Building facilities	105.40	60.00	9,762.10	18,356.46	8,759.76
Building usage 70%	6,168.75	13,106.46	-	(18,356.46)	918.75
Building usage 30%	750.00	5,617.04	6,367.04	-	-
Building usage payroll	4,862.66	28,912.00	27,916.25	-	5,858.41
Health clinic	7.34	-	-	-	7.34
Student parking	599.49	-	8,161.46	9,620.00	2,058.03
Business workbooks	132.17	-	-	-	132.17
Academic excel recog.	9,368.35	-	6,180.68	1,904.66	5,092.33
Coffee break	4,707.81	7,033.43	8,159.51	(17.55)	3,564.18

COUNTY OF STAFFORD, VIRGINIA

STAFFORD HIGH SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012 (Continued)

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
CD, BB&T	\$ 3,946.14	\$ 67.63	\$ -	\$ -	\$ 4,013.77
MM, BB&T	1,499.01	43.40	-	4.48	1,546.89
Foreign language workbook	57.73	20.00	-	-	77.73
Science workbooks	161.73	36.00	148.50	-	49.23
Student handbook repl.	754.45	63.00	5,129.00	9,667.55	5,356.00
VICA district XI	440.23	-	-	(407.32)	32.91
Change	-	75.00	75.00	-	-
L&d - old	-	2,214.72	2,222.72	8.00	-
Summer school	-	57,675.00	58,025.00	350.00	-
Summer school - dr. education	-	12,295.00	12,295.00	-	-
Driver ed. tuition btw	-	38,055.00	38,055.00	-	-
Novanet	-	400.00	400.00	-	-
Dual enrollment tuition	-	41,762.00	43,180.00	1,418.00	-
Advance placement test	-	47,595.00	42,127.00	(5,468.00)	-
SAT prep	-	3,420.00	2,849.50	(570.50)	-
CBI	-	600.00	1,000.00	400.00	-
Postage	-	780.23	893.60	113.37	-
Field trips	-	2,147.00	1,941.65	(205.35)	-
Field trip - kg	-	740.00	756.60	16.60	-
Field trips - 1st	-	445.00	675.00	230.00	-
Field trips - 2nd	-	224.00	275.00	51.00	-
Field trips - 3rd	-	27.00	-	(27.00)	-
Field trips - 4th	-	5,366.00	6,660.66	1,294.66	-
Field trips - 5th	-	325.00	168.75	(156.25)	-
Field trip - other	-	3,943.00	5,415.77	1,472.77	-
In out account	-	18,229.25	17,976.89	(252.36)	-
Staff recognition	7,302.82	-	6,435.41	4,038.26	4,905.67
Campbell vending - staff	-	529.64	-	(529.64)	-
Faculty coke fund	-	3,924.87	-	(3,924.87)	-
Athletics	6,018.81	106,412.46	111,910.21	(356.70)	164.36
Basketball camp - girl	10.00	-	-	-	10.00
Track	1.92	-	-	-	1.92
Football account	1,166.47	-	858.70	-	307.77
General fund	3,441.31	-	-	(3,441.31)	-
<b>Total</b>	<b>\$ 218,611.56</b>	<b>\$ 807,172.57</b>	<b>\$ 819,186.90</b>	<b>\$ -</b>	<b>\$ 206,597.23 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia

Checking	\$ 117,529.70
Certificate of Deposit #1	28,835.92
Certificate of Deposit #2	35,231.61
Savings	<u>25,000.00</u>

Total \$ 206,597.23

COUNTY OF STAFFORD, VIRGINIA

EDWARD E. DREW MIDDLE SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 266.52	\$ 770.24	\$ 906.14	\$ -	\$ 130.62
Yearbook club	1,188.50	4,725.00	4,231.11	35.00	1,717.39
National Jr honor society	323.83	2,896.80	2,870.81	-	349.82
Art club	993.67	-	-	-	993.67
Science club	13.58	-	-	-	13.58
Band	0.06	4,007.50	3,765.72	-	241.84
Instrument rental - band	590.44	300.00	-	-	890.44
Strings	134.49	1,941.00	1,810.59	-	264.90
Instrument rental - strings	1,470.74	475.00	238.04	-	1,707.70
Physical education	4,087.98	6,667.40	7,004.16	-	3,751.22
Home economics	114.98	857.60	811.42	-	161.16
Focus	298.10	1,619.00	1,588.82	-	328.28
Exploring technology	1,351.52	110.00	-	-	1,461.52
School pictures	-	2,089.60	-	(2,089.60)	-
Athletic pictures	-	206.40	-	(206.40)	-
General fund	7,767.30	1,334.44	3,335.00	2,412.18	8,178.92
Library	4,145.96	6,468.33	5,760.89	(35.00)	4,818.40
Amber Carter mem,	185.86	-	-	-	185.86
Edward E. Drew Jr. mem.	197.43	-	-	-	197.43
RAMS program	761.50	-	62.61	-	698.89
SEF grant FY2009	348.28	-	-	-	348.28
MWEE grant	10.00	750.00	1,020.00	260.00	-
VEE grant	4.25	-	-	-	4.25
AFCEAO science grant	418.15	-	-	-	418.15
Building useage 70%	1,994.23	1,092.00	1,575.89	-	1,510.34
Building useage 30%	-	468.00	468.00	-	-
Textbook l&d	-	280.12	269.29	(10.83)	-
CBI	-	485.00	485.00	-	-
Book club	-	651.30	641.80	(9.50)	-
Field trip 6th grade	-	450.00	475.00	25.00	-
Field trip 7th grade	-	1,350.00	783.75	(566.25)	-
Field Trip 8th Grade	-	567.00	546.00	(21.00)	-
Misc.	-	510.00	497.27	(12.73)	-
Faculty	957.65	1,441.00	1,562.39	735.11	1,571.37
Faculty vending	-	722.38	-	(722.38)	-
Athletics	1,050.94	4,655.35	4,540.65	206.40	1,372.04
<b>Total</b>	<b>\$ 28,675.96</b>	<b>\$ 47,890.46</b>	<b>\$ 45,250.35</b>	<b>\$ -</b>	<b>\$ 31,316.07 *</b>

\* Represented by cash on demand with:  
BB&T, Stafford, Virginia  
Checking

\$ 31,316.07

COUNTY OF STAFFORD, VIRGINIA

T. BENTON GAYLE MIDDLE SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 1,949.08	\$ 2,404.10	\$ 2,482.52	\$ -	\$ 1,870.66
Yearbook	5,296.98	15,353.00	14,794.74	-	5,855.24
TSA	1,384.77	10,909.30	8,327.22	-	3,966.85
FBLA	0.63	-	-	(0.63)	-
FCCLA	135.94	-	-	-	135.94
NJHS	362.39	2,102.56	2,189.85	-	275.10
Video production club	528.39	-	-	-	528.39
Ecology club 4h	185.58	157.63	-	-	343.21
Band	6,737.52	15,789.60	16,184.54	-	6,342.58
Instrument rental	4,135.56	2,650.00	2,761.28	-	4,024.28
Music/chorus	692.66	15,246.75	13,801.46	(76.00)	2,061.95
Strings	1,742.61	12,960.50	11,842.24	-	2,860.87
Strings rental	2,151.30	2,025.00	2,248.49	-	1,927.81
Drama	26.05	-	-	-	26.05
Physical education	18,190.65	915.50	7,424.80	3,064.60	14,745.95
Home ec - sewing	703.05	2,639.97	2,561.55	-	781.47
Focus	139.89	90.00	222.89	-	7.00
Discover team	14.85	-	91.90	101.58	24.53
Discover howie	1.83	-	-	(1.83)	-
Victory 6th Grade Team	-	-	59.95	267.50	207.55
7th grade team	2.73	-	-	(2.73)	-
8th grade beautification fund	395.02	-	1,159.32	1,174.25	409.95
Tech ed. - materials	427.71	2,328.00	2,485.96	-	269.75
School pictures	-	5,328.65	-	(5,328.65)	-
PE uniforms	-	12,020.00	7,455.40	(4,564.60)	-
School fundraisers	-	5,830.65	449.00	(5,381.65)	-
General fund	29,892.87	3,773.53	22,129.16	9,737.57	21,274.81
Counseling	17.93	-	-	(17.93)	-
Library	4,132.76	4,714.43	6,254.90	-	2,592.29
Chorus - Alex Overby mem.	569.00	-	-	-	569.00
SEF grant FY2010	5.26	-	-	(5.26)	-
Grant dept ed.	3,000.00	-	-	-	3,000.00
FCA/redskins grant	77.16	1,000.00	369.30	17.93	725.79
Greenhouse project	5,200.00	-	200.00	-	5,000.00
Agents of change	200.00	-	217.18	17.18	-
Building usage	1,770.52	-	1,702.14	(68.38)	-
Building usage 70%	5,165.77	7,864.00	5,327.63	68.38	7,770.52
Building usage 30%	259.00	3,368.00	3,627.00	-	-
Building usage payroll	1,389.13	5,044.00	5,306.04	-	1,127.09
Nurse/CPR	36.28	613.00	675.95	26.67	-
School store	2,058.71	508.87	416.20	-	2,151.38
Change fund	-	620.00	625.00	5.00	-
Textbook damage	-	341.85	417.85	76.00	-
Model UN Experiences	-	400.00	400.00	-	-
CBI	-	193.00	193.00	-	-
Book clubs	-	479.10	518.90	39.80	-
Other field trips	-	18,972.65	17,256.85	(1,715.80)	-
Faculty fund	6,189.14	253.62	3,467.78	1,101.80	4,076.78
Sunshine fund	433.37	1,277.00	962.10	-	748.27
Faculty vending	-	34.80	-	(34.80)	-
Athletics	13,905.72	10,529.84	18,465.24	1,500.00	7,470.32
<b>Total</b>	<b>\$ 119,507.81</b>	<b>\$ 168,738.90</b>	<b>\$ 185,075.33</b>	<b>\$ -</b>	<b>\$ 103,171.38 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia  
Checking

\$ 103,171.38

COUNTY OF STAFFORD, VIRGINIA

SHIRLEY C. HEIM MIDDLE SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Yearbook club	\$ 6,582.88	\$ -	\$ 57.59	\$ (678.88)	\$ 5,846.41
FBLA	-	-	7.00	125.00	118.00
FCCLA	49.77	40.00	1,981.21	2,571.81	680.37
History Club	-	250.00	45.18	-	204.82
NJHS	381.57	220.00	316.94	-	284.63
SWAT Club	-	-	-	18.50	18.50
Art	452.25	-	-	-	452.25
Band	34.05	3,342.50	4,616.40	1,806.95	567.10
Band instrument rental	-	1,440.00	1,253.41	-	186.59
District band	-	2,299.00	2,459.00	160.00	-
Chorus	1,667.33	2,697.00	5,883.13	1,736.28	217.48
Strings	180.73	2,787.98	4,081.33	1,569.93	457.31
String rental	639.22	2,105.00	685.14	(600.00)	1,459.08
Drama	41.10	88.00	278.65	575.75	426.20
Physical education	5,393.50	25.00	8,787.10	8,062.74	4,694.14
Focus	2,916.54	-	249.95	293.00	2,959.59
Student vending	-	128.68	-	(128.68)	-
School pictures	-	4,371.00	-	(4,371.00)	-
PE uniforms	-	6,240.00	10.00	(6,230.00)	-
School fundraiser	-	20,472.85	12,908.95	(7,563.90)	-
Book fair	-	6,528.28	4,836.34	(1,691.94)	-
Library fundraiser	-	284.00	-	(284.00)	-
Yearbook	-	3,784.00	4,492.88	708.88	-
FCCLA fundraiser	-	6,134.52	3,562.71	(2,571.81)	-
Music fundraiser	-	19,900.00	11,985.36	(7,914.64)	-
Focus fundraiser	-	803.00	510.00	(293.00)	-
Team sports pictures	501.20	138.20	-	(639.40)	-
SWAT Fundraiser	-	326.00	327.50	1.50	-
General fund	17,670.02	3,345.38	14,557.59	12,294.07	18,751.88
Health Clinic	-	250.00	74.90	-	175.10
Library	809.29	390.00	1,759.60	1,975.94	1,415.63
Library L&d textbooks	1,496.91	739.84	26.00	-	2,210.75
AFCEAO science grant	1,000.00	-	198.35	-	801.65
Building usage - 70%	-	266.00	-	-	266.00
Building usage - 30%	-	114.00	114.00	-	-
L&d textbooks	-	151.97	151.97	-	-
Model UN Experience	-	4,518.00	4,630.00	112.00	-
Field trip other	-	6,347.12	5,108.79	(1,238.33)	-
6th grade field trip	-	5,420.00	4,686.60	(733.40)	-
8th grade field trip	-	4,700.00	4,321.50	(378.50)	-
Field trip - band and strings	-	4,131.00	4,994.69	863.69	-
Field trip - chorus	-	16,825.92	19,203.71	2,377.79	-
Misc In/Out	-	8,120.75	5,536.78	(2,583.97)	-
Faculty fund	40.50	3,324.00	2,982.83	589.35	971.02
Faculty vending comm	-	589.35	-	(589.35)	-
Athletics	172.22	4,392.14	4,546.68	2,647.62	2,665.30
<b>Total</b>	<b>\$ 40,029.08</b>	<b>\$ 148,030.48</b>	<b>\$ 142,229.76</b>	<b>\$ -</b>	<b>\$ 45,829.80 *</b>

\* Represented by cash on demand with:  
BB&T, Stafford, Virginia  
Checking

\$ 45,829.80

COUNTY OF STAFFORD, VIRGINIA

H.H. POOLE MIDDLE SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 964.82	\$ 197.50	\$ 422.99	\$ 479.31	\$ 1,218.64
Yearbook club	3,282.15	-	1,597.48	3,075.84	4,760.51
Chorus club	446.96	-	446.96	-	-
TSA	63.94	306.00	887.90	753.50	235.54
Jr national honor society	175.72	195.00	347.34	-	23.38
Environmental club	12.95	-	-	-	12.95
Drama club	1,707.40	-	742.60	339.00	1,303.80
Instrument rental	2,809.36	1,675.00	2,095.76	-	2,388.60
Chorus	298.00	657.00	450.00	(505.00)	-
String rental	1,085.92	1,468.00	793.85	-	1,760.07
Work & family projects	208.73	1,187.00	1,119.97	-	275.76
Dolphins	107.27	900.00	835.07	-	172.20
Technology	245.83	254.00	153.16	23.12	369.79
School pictures	-	5,913.50	-	(5,913.50)	-
Drama Fundraiser	-	339.00	-	(339.00)	-
School store	-	390.19	149.24	(240.95)	-
PE uniforms	-	9,705.00	5,116.40	(4,588.60)	-
Candy - grams	-	479.31	-	(479.31)	-
Book fair	-	12,915.36	9,502.89	(3,412.47)	-
Yearbook	-	11,709.00	10,266.91	(1,442.09)	-
Athletic FR	-	40.00	-	(40.00)	-
Gate fees	-	3,559.85	774.00	(2,785.85)	-
General fund	34,563.84	1,649.10	20,315.91	861.82	16,758.85
Library	4,252.58	264.81	5,940.15	4,139.02	2,716.26
Cowan library grant	-	400.00	400.00	-	-
Library - I&d	-	913.05	160.20	(726.55)	26.30
SEF grant	60.05	-	-	-	60.05
PTO donations	5,200.00	-	5,200.00	-	-
Science grant	318.24	-	311.46	-	6.78
Donations - Salinas	100.00	50.00	-	-	150.00
Building usage	6,239.69	-	6,390.73	151.04	-
SOL incentives	870.46	-	800.41	(70.05)	-
L&d textbooks	-	251.00	421.58	170.58	-
CBI	-	83.75	90.00	6.25	-
Postage	-	308.79	997.15	688.36	-
Model UN Experience	-	100.00	200.00	100.00	-
Field trips	-	35,378.00	42,247.04	6,869.04	-
Misc in/out	-	8,577.56	10,220.05	1,642.49	-
VMEA	-	7,010.82	7,506.82	496.00	-
Faculty fund	-	1,381.01	795.74	-	585.27
Athletics	287.46	15.00	538.30	748.00	512.16
Athletic apparel	743.63	-	685.00	-	58.63
<b>Total</b>	<b>\$ 64,045.00</b>	<b>\$ 108,273.60</b>	<b>\$ 138,923.06</b>	<b>\$ -</b>	<b>\$ 33,395.54 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia  
Checking

\$ 33,395.54

COUNTY OF STAFFORD, VIRGINIA

DIXON SMITH MIDDLE SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 3,228.05	\$ 1,206.00	\$ 2,321.00	\$ 782.75	\$ 2,895.80
Lego league	472.05	4,215.00	1,669.24	-	3,017.81
Jr national honor society	-	-	506.55	506.55	-
Science club	113.46	-	-	-	113.46
International club	248.85	436.00	394.83	-	290.02
ART	-	461.00	461.00	-	-
Instrument rental	1,297.63	1,100.00	1,050.92	-	1,346.71
Chorus	33.00	165.00	121.00	-	77.00
String rental	3,038.50	2,143.00	588.93	-	4,592.57
Work/family studies	-	2,202.60	2,385.59	182.99	-
School pictures	-	5,992.00	-	(5,992.00)	-
PE uniforms	-	6,130.00	5,453.86	(676.14)	-
Candy - grams	-	1,102.25	-	(1,102.25)	-
Book fair	-	12,469.35	9,066.14	(3,403.21)	-
Yearbook	-	5,220.00	2,708.30	(2,511.70)	-
Gate fees	-	4,666.00	-	(4,666.00)	-
Team sports pictures	-	609.40	-	(609.40)	-
General fund	40,673.47	7,345.49	31,842.74	14,856.14	31,032.36
Counseling center	-	-	142.47	142.47	-
Library	4,391.23	900.00	2,979.91	3,730.99	6,042.31
Library l&d	-	355.78	28.00	(327.78)	-
L&d textbooks	-	10.83	10.83	-	-
Field trips	-	20,816.00	19,042.33	(1,773.67)	-
Faculty fund	-	1,381.26	758.94	-	622.32
Social events	1,069.16	1,676.89	2,399.33	-	346.72
SEF Fundraisers	-	210.00	210.00	-	-
Middle school athletics	-	4,307.30	5,167.51	860.26	0.05
<b>Total</b>	<b>\$ 54,565.40</b>	<b>\$ 85,121.15</b>	<b>\$ 89,309.42</b>	<b>\$ -</b>	<b>\$ 50,377.13 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia  
Checking

\$ 50,377.13



COUNTY OF STAFFORD, VIRGINIA

STAFFORD MIDDLE SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 1,585.85	\$ 695.50	\$ 347.31	\$ -	\$ 1,934.04
Yearbook	703.78	5,125.00	4,480.03	-	1,348.75
TSA	291.97	240.00	42.48	-	489.49
Am. sign lang. club	528.19	-	-	-	528.19
Math club	108.83	-	73.64	-	35.19
Arts & crafts club	25.00	-	-	-	25.00
Broadcasting club	339.80	-	-	-	339.80
Students serving Stafford	749.97	-	-	-	749.97
Chess club	81.20	-	-	-	81.20
Science club	161.30	-	-	-	161.30
Bike club	200.00	-	-	-	200.00
Dodge ball club	6.00	-	-	-	6.00
Newspaper club	193.38	-	-	-	193.38
Band	257.68	9,300.00	8,507.69	(202.55)	847.44
Instrument rental	74.45	640.00	679.00	14.55	50.00
Chorus	239.73	57.00	461.03	260.50	96.20
Strings	165.04	84.00	158.75	-	90.29
String rental	1,779.12	550.00	-	-	2,329.12
Drama	100.53	50.00	41.46	72.50	181.57
Physical education	13,611.29	3,300.50	1,680.24	-	15,231.55
Reading	269.76	131.00	292.00	-	108.76
Focus	445.45	6,238.00	5,992.10	-	691.35
Focus art	14.82	-	-	-	14.82
Teen living	15.12	-	-	-	15.12
Student vending	-	220.79	-	(220.79)	-
School pictures	-	3,552.70	-	(3,552.70)	-
Drama fundraisers	-	1,325.00	1,180.00	(145.00)	-
Bookfair	-	4,262.02	3,250.85	(1,011.17)	-
General fund	16,916.78	3,660.31	6,050.41	3,784.35	18,311.03
Library	2,207.28	-	1,670.37	1,011.17	1,548.08
Library - wm cage grant	1,727.31	395.00	-	-	2,122.31
Library - l&d	953.70	210.02	726.28	-	437.44
Building usage	29,414.34	-	3,503.97	5,722.47	31,632.84
Building usage 70%	-	5,666.50	-	(5,666.50)	-
Building usage 30%	-	2,428.50	2,428.50	-	-
Building usage payroll	-	3,043.76	2,987.78	(55.97)	0.01
L&d textbooks	-	61.36	61.36	-	-
Postage	-	-	227.71	227.71	-
Fieldtrips - other	-	1,191.00	735.50	(455.50)	-
Misc in/out	-	300.00	300.00	-	-
Faculty fund	1,075.59	317.00	1,965.18	856.19	283.60
Social events	-	980.00	1,191.92	211.92	-
Sunshine Fund	-	780.00	375.96	-	404.04
Faculty drink & snack comm.	-	1,691.62	798.51	(893.11)	-
Faculty Fundraiser	-	388.00	213.00	(175.00)	-
Athletics	298.46	5,110.85	5,626.24	216.93	-
<b>Total</b>	<b>\$ 74,541.72</b>	<b>\$ 61,995.43</b>	<b>\$ 56,049.27</b>	<b>\$ -</b>	<b>\$ 80,487.88 *</b>

\* Represented by cash on demand with:  
BB&T, Stafford, Virginia  
Checking

\$ 80,487.88

COUNTY OF STAFFORD, VIRGINIA

RODNEY E. THOMPSON MIDDLE SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 1,542.05	\$ 1,170.02	\$ 1,463.32	\$ -	\$ 1,248.75
Yearbook	8,921.13	-	3,154.93	5,655.00	11,421.20
FBLA	75.39	-	-	-	75.39
FCCLA	141.45	-	-	-	141.45
Jr national honor society	3,555.86	2,529.75	3,786.49	-	2,299.12
Smart team/int'l relation	283.53	-	-	-	283.53
8th grade	902.29	-	235.46	574.34	1,241.17
Band department	1,049.63	15,489.00	14,740.48	230.00	2,028.15
Instrument rental	4,002.02	1,374.00	1,412.98	-	3,963.04
Chorus	683.70	9,364.00	7,529.06	(230.00)	2,288.64
Strings	958.35	3,397.00	4,154.30	-	201.05
Strings rental	663.00	2,525.00	1,770.67	-	1,417.33
Drama department	1,884.82	5,435.00	3,676.15	(108.75)	3,534.92
Physical education	10,265.55	8,140.00	8,377.53	-	10,028.02
FACS/WFS	1,054.69	2,465.00	3,039.51	-	480.18
Focus	9,424.23	-	3,258.38	311.46	6,477.31
7th grade	235.34	-	-	(235.34)	-
Tech ed.	674.42	1,230.00	1,009.47	-	894.95
Computer studies	514.55	348.00	751.85	-	110.70
Cafeteria vending	-	80.03	-	(80.03)	-
School pictures	-	8,404.90	-	(8,404.90)	-
Interest	-	122.24	-	(122.24)	-
School fundraisers	-	24,202.38	12,234.67	(11,967.71)	-
Library book fair	-	4,041.56	2,912.44	(1,129.12)	-
Yearbooks	-	5,725.00	70.00	(5,655.00)	-
General fund	75,935.07	8,463.65	34,508.97	20,944.37	70,834.12
Library general	3,513.04	-	1,126.94	1,129.12	3,515.22
Library - I&d	7,334.94	717.19	80.15	-	7,971.98
SEF grant/nature of science	131.60	-	131.60	-	-
SEF grant/multimedia mentorsh	99.93	-	-	(99.93)	-
Autistic watershed grant	339.79	-	339.01	(0.78)	-
VA nat dept game & inland fish	83.45	-	83.45	-	-
AFCEAO science grant	2,000.00	-	835.65	-	1,164.35
SEF Grant - Getting Engaged	-	449.00	449.00	-	-
Building usage	17,059.47	-	1,840.19	-	15,219.28
PTO grants 2008/2009	583.85	5,506.25	6,021.32	(68.78)	-
L&d textbooks	-	386.74	386.74	-	-
Bridge to extended math 7th	-	2,400.00	2,400.00	-	-
Bridge to algebra	-	7,600.00	7,400.00	(200.00)	-
Summer Discovery Model UN-Focu	-	600.00	600.00	-	-
Field trips	-	9,841.00	9,610.75	(230.25)	-
Focus field trips	-	46,796.00	46,484.54	(311.46)	-
Faculty fund	2,048.19	667.64	3,219.04	749.72	246.51
Sunshine fund	1,900.32	35.00	199.01	-	1,736.31
Faculty drink commissions	-	749.72	-	(749.72)	-
Athletics	3,380.55	3,570.00	6,950.04	-	0.51
<b>Total</b>	<b>\$ 161,242.20</b>	<b>\$ 183,825.07</b>	<b>\$ 196,244.09</b>	<b>\$ -</b>	<b>\$ 148,823.18 *</b>

\* Represented by cash on demand with:  
BB&T, Stafford, Virginia  
Checking

\$ 148,823.18

COUNTY OF STAFFORD, VIRGINIA

A. G. WRIGHT MIDDLE SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Student coun. assn.	\$ 413.68	\$ 3,758.47	\$ 1,988.77	\$ (148.75)	\$ 2,034.63
History club	1,658.08	-	-	-	1,658.08
Robotics	525.48	-	-	(168.68)	356.80
National Jr honor society	378.65	8,284.15	8,299.45	650.00	1,013.35
Art club	33.33	-	-	-	33.33
Production Club	-	394.15	-	(394.15)	-
Band	548.37	2,389.00	703.99	(1,845.77)	387.61
Band rental	3,076.05	1,400.00	2,960.41	-	1,515.64
District band	-	6,676.75	7,399.25	722.50	-
Chorus	1,669.13	8,575.00	2,640.88	(6,419.13)	1,184.12
Strings rental	815.72	1,899.00	1,496.86	130.00	1,347.86
Drama	1,178.49	-	595.31	394.15	977.33
Gymsuits	6,485.60	7,948.00	7,166.57	-	7,267.03
Math Class-Calculators	-	420.00	-	-	420.00
Focus	524.25	1,211.00	502.11	1,098.43	2,331.57
Home economics project	236.69	2,077.00	2,307.24	-	6.45
Industrial arts project	-	1,514.00	1,682.68	168.68	-
Science general	113.84	-	90.60	-	23.24
Juice	-	95.26	-	(95.26)	-
School pictures	-	4,789.35	-	(4,789.35)	-
Message boards	-	104.00	-	(104.00)	-
Sweatshirt/t-shirt	-	2,178.50	2,071.00	(107.50)	-
WTGR Fund Rasier	-	1,385.25	165.60	(1,219.65)	-
Book Fair	-	4,759.79	4,737.79	(22.00)	-
Yearbooks	-	13,409.00	12,997.57	(411.43)	-
Music Fund Raiser	-	1,935.00	864.20	(1,070.80)	-
Athletic pictures	-	237.41	-	(237.41)	-
General	4,934.21	2,214.73	7,308.00	2,992.85	2,833.79
A - day	-	1,276.45	3,962.31	2,685.86	-
Library	-	1.14	335.01	636.50	302.63
L&d library books	416.16	544.93	613.33	15.00	362.76
Library copier	16.00	-	-	(16.00)	-
Grant fund	348.00	1,000.00	1,003.56	(344.44)	-
PTO	-	252.00	230.36	-	21.64
Building usage -70%	176.05	140.00	308.49	-	7.56
Building usage - 30%	-	60.00	60.00	-	-
Tradebooks	27.00	-	-	-	27.00
L&d textbooks	-	247.04	344.65	97.61	-
Paperback books	-	800.90	772.90	(28.00)	-
Field trip- strings	-	4,075.00	50.00	(4,025.00)	-
Field Trip 6th grade	-	495.00	-	(495.00)	-
Field Trip 7th grade	-	10,745.00	9,861.20	(883.80)	-
Field Trip 8th grade	-	3,304.00	3,067.00	(237.00)	-
Field trip - band	-	6,760.00	20,391.00	13,631.00	-
Focus field trips	-	5,930.00	5,301.22	(628.78)	-
SCA Field Trips	-	140.00	45.00	(95.00)	-
Misc in/out	-	1,580.00	1,182.00	(398.00)	-
Faculty fund	-	-	340.40	340.40	-
Sunshine fund	372.76	605.00	1,118.52	140.76	-
Faculty drink commission	-	189.55	183.94	-	5.61
Necessity Fund	-	12.25	-	-	12.25
SEF fundraisers	-	235.00	235.00	-	-
Athletics	3,490.87	12,534.84	13,344.63	481.16	3,162.24
<b>Total</b>	<b>\$ 27,438.41</b>	<b>\$ 128,582.91</b>	<b>\$ 128,728.80</b>	<b>\$ -</b>	<b>\$ 27,292.52 *</b>

\* Represented by cash on demand with:  
BB&T, Stafford, Virginia  
Checking

\$ 27,292.52

COUNTY OF STAFFORD, VIRGINIA

KATE WALLER BARRETT ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Chorus	\$ 181.46	\$ 841.00	\$ 760.16	\$ (262.30)	\$ -
P.E.	-	4,490.50	3,588.14	(902.36)	-
General	4,371.46	18,691.72	21,434.82	2,200.32	3,828.68
Library WM cage grant	348.00	-	-	(348.00)	-
Library I&d	-	451.86	86.20	(365.66)	-
PTO donation	5,489.30	730.00	3,602.00	(500.00)	2,117.30
Building usage	1,152.06	-	1,030.99	-	121.07
Building usage payroll	0.31	98.96	99.27	-	-
Focus summer camp	-	904.00	816.00	(88.00)	-
Field trips	-	112.00	-	(112.00)	-
Field trips - Kindergarten	-	1,131.00	922.50	(208.50)	-
Field trips - 1st grade	-	1,028.00	980.00	432.00	480.00
Field trips - 2nd grade	-	1,264.00	1,156.25	(107.75)	-
Field trips - 3rd grade	-	2,049.00	2,362.75	313.75	-
Field trips - 4th grade	-	2,302.00	2,235.50	(66.50)	-
Field trips - 5th grade	-	1,950.00	1,965.00	15.00	-
Faculty fund	3,469.66	5,072.93	4,595.59	-	3,947.00
Hospitality	136.48	2,495.00	1,967.04	-	664.44
<b>Total</b>	<b>\$ 15,148.73</b>	<b>\$ 43,611.97</b>	<b>\$ 47,602.21</b>	<b>\$ -</b>	<b>\$ 11,158.49 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia  
Checking

\$ 11,158.49

COUNTY OF STAFFORD, VIRGINIA

MARGARET BRENT ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 679.52	\$ -	\$ -	\$ -	\$ 679.52
FLEX	308.07	2,040.00	1,653.48	-	694.59
Chorus club	4,946.01	7,223.48	11,821.43	-	348.06
Tech club	556.18	1,208.00	1,757.66	-	6.52
Destination Imagination	-	4,000.00	4,250.00	250.00	-
Art	3,026.53	-	804.64	-	2,221.89
Reading projects	545.53	-	159.40	168.65	554.78
Math	50.34	-	-	-	50.34
Kindergarten	417.00	1,857.44	1,701.05	(168.65)	404.74
1st grade	143.72	172.93	-	(72.25)	244.40
2nd grade	-	356.02	-	(356.02)	-
3rd grade	173.11	184.06	-	-	357.17
4th grade	390.00	525.32	-	(467.00)	448.32
5th grade	215.34	86.69	217.14	(83.00)	1.89
SPED	122.16	252.88	136.79	287.00	525.25
School pictures	-	8,702.56	-	(8,702.56)	-
Bookfairs	-	2,828.24	203.44	(2,624.80)	-
Magazine fundraiser	-	1,685.69	-	(1,685.69)	-
Student body account	14,174.96	1,257.16	13,547.63	13,203.51	15,088.00
Library general	706.90	24.82	599.70	2,624.80	2,756.82
Library I&d	877.96	713.71	164.64	-	1,427.03
Memorial funds	607.85	-	-	-	607.85
5th grade legacy fund	436.12	1,890.00	1,089.68	-	1,236.44
Building rental	241.16	111.96	104.00	-	249.12
Building usage payroll	11.93	307.88	315.84	-	3.97
Focus summer camp	-	2,600.00	2,600.00	-	-
Book orders - 2nd	-	633.50	-	(633.50)	-
Book orders - 3rd	-	840.00	569.43	(270.57)	-
Book orders - 4th	-	1,100.76	790.05	(310.71)	-
Book orders - 5th	-	1,127.25	-	(1,127.25)	-
Kindergarten - field trips	-	3,037.00	2,565.50	(471.50)	-
1st - field trips	-	4,075.75	4,132.00	56.25	-
2nd - field trips	-	4,324.25	3,951.50	(372.75)	-
3rd - field trips	-	4,263.00	3,915.75	(347.25)	-
4th - field trips	-	11,544.75	10,849.61	(695.14)	-
5th - field trips	-	6,036.00	5,951.00	(85.00)	-
Field trips - other	-	919.00	884.00	(35.00)	-
T-shirts for K-5	-	1,051.80	1,268.54	216.74	-
Faculty fund	2,934.14	774.28	3,206.83	1,103.28	1,604.87
Staff jean day fundraiser	-	523.20	142.50	(380.70)	-
Social fund	3,037.67	3,091.25	3,955.92	1,160.50	3,333.50
Faculty Fundraiser - Jeans Day	-	181.39	-	(181.39)	-
<b>Total</b>	<b>\$ 34,602.20</b>	<b>\$ 81,552.02</b>	<b>\$ 83,309.15</b>	<b>\$ -</b>	<b>\$ 32,845.07 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia  
Checking

\$ 32,845.07

COUNTY OF STAFFORD, VIRGINIA

ANTHONY BURNS ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Cyber camp	\$ 462.07	\$ -	\$ -	\$ -	\$ 462.07
Ecology club	36.65	-	-	-	36.65
Chorus	166.41	6,599.00	6,377.57	-	387.84
1st grade	-	-	-	215.75	215.75
2nd grade	-	-	-	31.00	31.00
3rd grade	-	30.00	24.90	252.50	257.60
4th grade	400.00	-	-	(187.25)	212.75
5th grade	-	-	-	1,075.77	1,075.77
School pictures	-	7,341.10	-	(7,341.10)	-
General fund	37,558.67	871.48	25,692.81	4,703.90	17,441.24
Library general	2,399.64	287.00	279.30	-	2,407.34
Library l&d	3,029.22	736.02	25.11	-	3,740.13
Rotary ed. grant	4.09	-	-	-	4.09
PTO donations	418.64	6,705.20	6,765.01	-	358.83
Building usage	284.26	-	-	-	284.26
Building usage 70%	399.00	798.00	332.00	-	865.00
Building usage 30%	-	342.00	342.00	-	-
Focus summer camps	-	343.94	343.94	-	-
Field trips - Kindergarten	-	2,500.50	2,784.75	284.25	-
Field trips - 1st	-	2,952.00	3,421.00	469.00	-
Field trips - 2nd	-	2,788.00	3,035.50	247.50	-
Field trips - 3rd	-	2,643.00	2,930.25	287.25	-
Field trips - 4th	-	5,518.00	5,315.23	(202.77)	-
Field trips - 5th	-	5,083.00	5,247.20	164.20	-
Field trip-other	-	1,780.00	1,780.00	-	-
Faculty fund	3,627.73	2,167.00	2,983.91	-	2,810.82
Sunshine fund	284.22	178.00	262.21	-	200.01
<b>Total</b>	<b>\$ 49,070.60</b>	<b>\$ 49,663.24</b>	<b>\$ 67,942.69</b>	<b>\$ -</b>	<b>\$ 30,791.15 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia  
Checking

\$ 30,791.15

COUNTY OF STAFFORD, VIRGINIA

CONWAY ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 3,287.26	\$ -	\$ 1,581.60	\$ 75.00	\$ 1,780.66
Art	120.91	-	117.80	-	3.11
Music	2,378.41	6,668.55	8,563.90	-	483.06
Physical education	3,128.03	6,247.75	3,010.42	-	6,365.36
Reading	2,100.00	12,516.13	11,981.81	-	2,634.32
3rd grade	138.37	-	-	-	138.37
School pictures	-	8,068.40	-	(8,068.40)	-
General fund	2,540.11	6,707.73	10,646.96	10,342.41	8,943.29
ESD	589.30	724.05	721.97	(589.44)	1.94
Library general	95.51	1,429.37	100.16	-	1,424.72
Library I&d	716.81	595.97	150.54	-	1,162.24
Grants	701.34	817.42	2,474.69	1,093.11	137.18
SEF grant, space day	450.70	27.00	540.12	106.05	43.63
Building Usage 70%	-	306.25	118.75	-	187.50
Building Usage 30%	-	131.25	131.25	-	-
Building Usage Payroll	-	75.33	75.32	-	0.01
Focus summer camp	-	900.00	900.00	-	-
Kindergarten - field trips	-	5,238.00	4,969.50	(268.50)	-
1st - field trips	-	4,957.00	4,726.50	(230.50)	-
2nd - field trips	-	4,921.00	3,811.75	(1,109.25)	-
3rd - field trips	-	1,949.00	1,473.25	(475.75)	-
4th - field trips	-	5,435.00	5,009.75	(425.25)	-
5th - field trips	-	4,732.00	4,518.75	(213.25)	-
Field trips - sped	-	714.30	711.50	(2.80)	-
Field trip - other	-	472.00	532.00	60.00	-
Special project	-	411.00	-	(411.00)	-
Misc in/out costs	-	7,461.52	7,869.09	407.57	-
Faculty fund	1,793.42	2,053.15	3,332.87	(315.00)	198.70
Social fund	554.17	1,231.00	1,768.89	25.00	41.28
<b>Total</b>	<b>\$ 18,594.34</b>	<b>\$ 84,790.17</b>	<b>\$ 79,839.14</b>	<b>\$ -</b>	<b>\$ 23,545.37 *</b>

\* Represented by cash on demand with:

BB&T, Fredericksburg, Virginia

Checking

\$ 23,545.37

COUNTY OF STAFFORD, VIRGINIA

FALMOUTH ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 1,538.69	\$ 2,235.00	\$ 2,709.40	\$ -	\$ 1,064.29
Chorus	286.49	994.25	1,328.35	47.61	-
Science club	41.72	-	-	-	41.72
General fund	9,801.57	6,349.01	6,794.69	(353.90)	9,001.99
Library	1,839.08	1,588.22	2,884.87	15.95	558.38
Grants & endowments/library	68.35	400.00	460.30	-	8.05
L&d library books	1,037.57	254.65	67.76	(15.95)	1,208.51
SEF grant reading helper	29.54	-	25.06	-	4.48
Grants & endowments/IST	2,366.64	-	1,867.04	-	499.60
SEF-Community Outreach Grant	-	1,200.00	1,346.78	652.07	505.29
SEF-Bear Parent Involve Grant	-	1,000.00	897.76	-	102.24
SEP Grant-LSII (Sensory/Tacti	-	600.00	424.91	-	175.09
Building rental - SY08 contract	240.43	-	240.43	-	-
Accelerated reader	367.46	500.00	412.39	-	455.07
Focus summer camp	-	-	100.00	100.00	-
Field trips - Kindergarten	-	1,112.00	1,240.29	128.29	-
Field trips - 1st	-	2,214.00	2,315.00	101.00	-
Field trips - 2nd	-	1,689.00	1,768.25	79.25	-
Field trips - 3rd	-	971.00	915.25	(55.75)	-
Field trips - 4th	-	1,056.00	967.25	(88.75)	-
Field trips - 5th	-	3,280.00	3,296.75	16.75	-
Field trips - other	-	560.00	585.50	25.50	-
Faculty	980.98	846.06	725.95	-	1,101.09
Hospitality	1,381.21	1,146.50	1,322.43	-	1,205.28
Community outreach program	652.07	-	-	(652.07)	-
<b>Total</b>	<b>\$ 20,631.80</b>	<b>\$ 27,995.69</b>	<b>\$ 32,696.41</b>	<b>\$ -</b>	<b>\$ 15,931.08 *</b>

\* Represented by cash on demand with:  
BB&T, Stafford, Virginia  
Checking

\$ 15,931.08



COUNTY OF STAFFORD, VIRGINIA

FERRY FARM ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Student council	\$ 22.11	\$ 851.50	\$ 354.15	\$ (89.18)	\$ 430.28
Robotics club	142.46	-	-	-	142.46
Art	124.44	461.70	-	-	586.14
Music	99.75	1,631.50	1,573.70	-	157.55
Physical education	394.39	1,235.00	1,031.49	-	597.90
Reading	50.00	-	-	-	50.00
Computer fund	153.85	2,356.65	2,160.88	89.18	438.80
Math	3.96	-	26.54	22.58	-
School pictures	-	5,744.60	-	(5,744.60)	-
General fund	19,444.10	2,678.00	13,992.75	6,949.50	15,078.85
Library	197.18	400.00	356.91	-	240.27
L&d library book	429.05	342.99	367.75	-	404.29
Grants	444.65	-	-	-	444.65
Instructional - PTA mini grant	365.24	-	-	-	365.24
Focus summer camp	-	400.00	-	-	400.00
Pre-paid	-	348.50	316.92	(31.58)	-
Field trip	-	190.15	134.50	(55.65)	-
Field trip - KG	-	1,392.00	1,294.00	(98.00)	-
Field trip - 1st	-	1,658.75	1,509.75	(149.00)	-
Field trip - 2nd	-	1,009.50	1,067.75	58.25	-
Field trip - 3rd	-	2,696.00	1,781.50	(914.50)	-
Field trip - 4th	-	3,628.75	3,578.25	(50.50)	-
Field trip - 5th	-	2,985.50	2,999.00	13.50	-
Field trip - other	-	580.00	580.00	-	-
Faculty	2,325.78	6,517.35	5,166.43	-	3,676.70
Hospitality	1,096.64	3,927.50	2,546.96	-	2,477.18
<b>Total</b>	<b>\$ 25,293.60</b>	<b>\$ 41,035.94</b>	<b>\$ 40,839.23</b>	<b>\$ -</b>	<b>\$ 25,490.31 *</b>

\* Represented by cash on demand with:

BB&T, Fredericksburg, Virginia

Checking

\$ 25,490.31

COUNTY OF STAFFORD, VIRGINIA

GARRISONVILLE ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Recorders	\$ 143.55	\$ 192.00	\$ 137.95	\$ -	\$ 197.60
Grants - Schuppin	35.88	-	-	-	35.88
Grants - Patton	7.48	-	-	-	7.48
Grants - Castelli	-	600.00	594.33	(5.67)	-
Grants - Laskofski	185.39	-	178.25	-	7.14
School pictures	-	4,769.60	-	(4,769.60)	-
Book fair	-	15,398.00	15,364.60	(33.40)	-
General fund	24,769.24	2,809.11	29,947.89	13,728.90	11,359.36
Kempfer memorial fund	566.58	-	566.58	-	-
Library - general	6,682.34	-	5,574.16	33.40	1,141.58
L&d library	302.21	198.34	243.97	-	256.58
Donations	-	8,172.89	-	(8,172.89)	-
Marsh memorial fund	1,089.30	-	1,089.29	(0.01)	-
Building Usage 70%	-	560.00	560.00	-	-
Building Usage 30%	-	240.00	240.00	-	-
Focus summer camp	800.00	-	800.00	-	-
Weekly reader	-	2,050.00	2,490.42	440.42	-
Field trips	-	19,000.00	17,778.85	(1,221.15)	-
Staff funds	1,360.44	-	372.50	696.57	1,684.51
Social events	-	4,012.00	3,796.98	(215.02)	-
Sunshine funds	533.55	100.00	543.81	-	89.74
Campbells vending	-	481.55	-	(481.55)	-
<b>Total</b>	<b>\$ 36,475.96</b>	<b>\$ 58,583.49</b>	<b>\$ 80,279.58</b>	<b>\$ -</b>	<b>\$ 14,779.87 *</b>

\* Represented by cash on demand with:  
BB&T, Stafford, Virginia  
Checking

\$ 14,779.87

COUNTY OF STAFFORD, VIRGINIA

GRAFTON VILLAGE ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 222.15	\$ -	\$ -	\$ -	\$ 222.15
Foreign lang. club	358.86	4,142.00	3,893.45	-	607.41
Chorus	8.94	996.00	860.25	-	144.69
Destination Imagination	-	4,500.00	8,500.00	4,000.00	-
Focus - Service Learning	-	712.34	700.35	-	11.99
Newspaper	25.00	-	-	-	25.00
School pictures	-	5,894.20	-	(5,894.20)	-
Book Fair	-	14,729.08	12,767.97	(1,961.11)	-
Karate	-	780.00	657.02	(122.98)	-
Destination Imagination F/R	-	442.00	183.50	(258.50)	-
General fund	39,531.70	11,904.52	30,815.13	3,002.10	23,623.19
Library	3,955.83	-	2,343.33	1,961.11	3,573.61
Library grant	384.88	-	312.84	-	72.04
Library I&d	662.62	357.79	22.45	-	997.96
SEF grant/PE innovation	5.87	-	-	-	5.87
Grant - VA found healthy youth	58.44	-	21.49	-	36.95
Building usage - 30%	190.00	190.00	380.00	-	-
DARE day	667.77	-	465.91	-	201.86
Focus summer camp	-	700.00	700.00	-	-
Weekly reader	-	1,244.00	1,170.19	(73.81)	-
Kindergarten - field trip	-	4,757.00	5,203.50	446.50	-
1st - field trip	-	2,811.00	2,746.09	(64.91)	-
2nd - field trip	-	918.50	778.50	(140.00)	-
3rd - field trip	-	4,122.00	3,597.50	(524.50)	-
4th - field trip	-	2,019.00	1,761.00	(258.00)	-
5th - field trip	-	1,228.50	1,151.25	(77.25)	-
Field trip - other	-	522.00	492.00	(30.00)	-
Misc.	-	520.65	516.20	(4.45)	-
Faculty	914.65	2,701.00	3,556.03	111.88	171.50
Good cheer fund	35.54	-	-	-	35.54
Pepsi	-	111.88	-	(111.88)	-
<b>Total</b>	<b>\$ 47,022.25</b>	<b>\$ 66,303.46</b>	<b>\$ 83,595.95</b>	<b>\$ -</b>	<b>\$ 29,729.76 *</b>

\* Represented by cash on demand with:  
BB&T, Fredericksburg, Virginia  
Checking

\$ 29,729.76

COUNTY OF STAFFORD, VIRGINIA

HAMPTON OAKS ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Student council	\$ 609.05	\$ 361.77	\$ 295.88	\$ (81.96)	\$ 592.98
Foreign language	1,746.32	-	-	-	1,746.32
Singing/ringing hawks	103.74	979.50	971.52	-	111.72
Cyber camp	199.06	-	-	-	199.06
Running club	6.50	-	-	-	6.50
Instruments I&d	8.00	-	-	-	8.00
Physical education	173.95	156.21	188.04	-	142.12
Technology	0.79	-	-	-	0.79
Fundraiser	-	798.50	880.46	81.96	-
General fund	13,376.66	7,132.29	6,408.12	244.00	14,344.83
Library general fund	2,060.00	1,800.00	2,951.43	-	908.57
Library I&d	2,335.97	400.75	189.14	-	2,547.58
Reading specialist	230.62	1,026.00	843.29	-	413.33
Building usage	888.88	-	25.63	266.00	1,129.25
Building usage 70%	133.00	133.00	-	(266.00)	-
Building usage 30%	-	57.00	57.00	-	-
Building usage payroll	-	167.93	167.93	-	-
Focus summer camp	-	500.00	500.00	-	-
Field trips	-	13.00	13.00	-	-
Field trips - KG	-	1,651.00	1,702.25	51.25	-
Field trips - 1st	-	2,180.00	2,265.00	85.00	-
Field trips - 2nd	-	3,241.00	3,105.00	(136.00)	-
Field trips - 3rd	-	1,228.00	1,231.75	3.75	-
Field trips - 4th	-	2,400.00	2,385.00	(15.00)	-
Field trips - 5th	-	2,921.00	2,688.00	(233.00)	-
Field trips - other	-	392.00	392.00	-	-
Faculty fund	727.36	2,266.95	1,402.32	-	1,591.99
Hospitality	524.63	1,947.50	1,615.63	-	856.50
<b>Total</b>	<b>\$ 23,124.53</b>	<b>\$ 31,753.40</b>	<b>\$ 30,278.39</b>	<b>\$ -</b>	<b>\$ 24,599.54 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia

Checking

\$ 24,599.54

COUNTY OF STAFFORD, VIRGINIA

HARTWOOD ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 1,295.93	\$ 360.25	\$ 587.57	\$ -	\$ 1,068.61
Tech club	1,430.00	175.00	844.00	-	761.00
Art club	1,225.95	100.00	1,207.77	-	118.18
Music department	191.62	853.00	909.50	-	135.12
Physical education	3,376.64	492.55	-	-	3,869.19
Pictures	-	5,070.90	-	(5,070.90)	-
Book fair	-	12,474.92	156.28	(12,318.64)	-
Yearbooks	-	5,379.00	4,563.00	(816.00)	-
General fund	30,805.41	16,822.55	31,084.34	5,234.22	21,777.84
Playground	1,600.78	-	-	-	1,600.78
Guidance	13.90	-	-	-	13.90
Library - media	3,165.34	1,355.55	14,420.64	12,156.07	2,256.32
SEF grant 5th grade science	535.83	1,200.00	1,210.52	-	525.31
School store	-	2,156.10	2,214.96	178.07	119.21
Parent involvement	539.77	752.00	895.57	-	396.20
Lost and Damaged Textbooks	-	58.44	58.44	-	-
Focus summer camp	-	800.00	800.00	-	-
Prepaid - scholastic news	-	334.00	386.24	52.24	-
Field trips	-	279.50	110.00	(169.50)	-
Field trips - KG	-	7,050.25	6,681.00	(369.25)	-
Field trips - 1st	-	3,624.50	4,492.00	867.50	-
Field trips - 2nd	-	3,411.25	3,569.00	157.75	-
Field trips - 3rd	-	2,868.00	2,751.50	(116.50)	-
Field trips - 4th	-	5,189.75	5,438.00	248.25	-
Field trips - 5th	-	2,082.50	2,136.49	53.99	-
Field trips - other	-	1,488.00	1,035.00	(453.00)	-
Faculty fund	591.86	2,464.75	3,421.75	365.14	-
Sunshine fund	60.00	12,501.50	9,191.51	233.12	3,603.11
Vending machines	-	213.76	-	(213.76)	-
Teacher education	18.80	-	-	(18.80)	-
<b>Total</b>	<b>\$ 44,851.83</b>	<b>\$ 89,558.02</b>	<b>\$ 98,165.08</b>	<b>\$ -</b>	<b>\$ 36,244.77 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia  
Checking

\$ 36,244.77

COUNTY OF STAFFORD, VIRGINIA

MONCURE ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
FLEX	\$ 892.80	\$ -	\$ -	\$ (892.80)	\$ -
Art	260.59	1,190.89	1,190.89	-	260.59
Music	259.25	50.00	-	-	309.25
District Chorus	-	5,248.00	5,248.00	-	-
Physical education	2,032.16	633.52	1,756.90	920.00	1,828.78
School pictures	-	6,816.90	-	(6,816.90)	-
Fund raising - karate	-	920.00	-	(920.00)	-
General fund	45,200.15	8,485.22	51,384.01	8,992.76	11,294.12
Library	1,943.50	2,785.80	2,908.65	-	1,820.65
SEF grants	539.43	-	95.27	-	444.16
Building rental	722.40	-	1,480.12	757.72	-
Building Usage 70%	-	6,623.75	1,537.43	(757.72)	4,328.60
Building Usage 30%	-	2,838.75	2,588.25	-	250.50
Building Usage Payroll	-	265.90	265.90	-	-
Field trips - KG	-	5,793.00	5,523.50	(269.50)	-
Field trips - 1st	-	4,026.00	4,061.75	35.75	-
Field trips - 2nd	-	7,399.00	7,651.75	252.75	-
Field trips - 3rd	-	3,505.00	3,755.25	250.25	-
Field trips - 4th	-	4,696.00	4,766.25	70.25	-
Field trips - 5th	-	9,251.00	8,040.00	(1,211.00)	-
Field trips - other	-	5,108.78	4,926.39	(182.39)	-
T-shirts	-	7,763.25	7,534.08	(229.17)	-
Faculty fund	14.39	7,122.46	1,849.75	921.75	6,208.85
Personnel	2,001.48	3,432.01	3,828.00	201.62	1,807.11
Drink & snacks	0.60	199.27	-	(199.87)	-
Faculty Fundraiser	-	1,820.00	896.50	(923.50)	-
<b>Total</b>	<b>\$ 53,866.75</b>	<b>\$ 95,974.50</b>	<b>\$ 121,288.64</b>	<b>\$ -</b>	<b>\$ 28,552.61 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia

Checking

\$ 28,552.61

COUNTY OF STAFFORD, VIRGINIA

PARK RIDGE ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 1,340.37	\$ -	\$ 32.25	\$ -	\$ 1,308.12
FLEX	918.37	3,445.00	3,623.95	-	739.42
Music	875.32	3,101.35	2,905.09	-	1,071.58
Physical education	170.00	2,785.52	163.18	-	2,792.34
Reading	268.84	1,052.95	1,183.75	855.78	993.82
School pictures	-	5,953.20	-	(5,953.20)	-
Book fair	-	12,721.09	9,820.22	(2,900.87)	-
Yearbook	2,014.41	5,112.00	7,243.76	117.35	-
General fund	27,110.20	3,118.75	13,043.74	5,997.60	23,182.81
Library	5,023.36	-	1,716.07	2,045.09	5,352.38
Library - I&d	805.78	373.16	152.81	-	1,026.13
Grant fund	146.14	400.00	308.14	-	238.00
Grant - math and movement	800.00	-	-	-	800.00
PTO donation	(111.88)	25,414.81	19,760.11	-	5,542.82
Building rental	2,257.53	919.30	2,557.88	-	618.95
Building usage payroll	-	230.91	230.91	-	-
Tradebooks I&d	75.50	-	-	-	75.50
Focus summer camp	-	700.00	700.00	-	-
Field trips - kindergarten	-	3,639.00	3,345.00	(294.00)	-
Field trips - 1st	541.75	453.75	1,193.00	197.50	-
Field trips - 2nd	-	2,734.50	2,982.25	247.75	-
Field trips - 3rd	256.25	4,118.50	4,188.25	(186.50)	-
Field trips - 4th	225.00	948.00	992.00	(181.00)	-
Field trips - 5th	-	2,415.50	2,495.00	79.50	-
Field trips - other	-	580.00	880.00	300.00	-
Class projects	-	395.00	70.00	(325.00)	-
Faculty fund	(152.37)	2,826.75	982.19	-	1,692.19
Hospitality fund	607.46	1,552.50	1,861.88	-	298.08
<b>Total</b>	<b>\$ 43,172.03</b>	<b>\$ 84,991.54</b>	<b>\$ 82,431.43</b>	<b>\$ -</b>	<b>\$ 45,732.14 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia  
Checking

\$ 45,732.14

COUNTY OF STAFFORD, VIRGINIA

ROCKHILL ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 500.21	\$ 249.73	\$ 41.51	\$ -	\$ 708.43
Singers club	1,063.05	1,350.00	1,066.85	-	1,346.20
Science camp	3,436.32	3,995.00	4,198.92	-	3,232.40
Science Backpack Fund	-	-	127.65	1,917.70	1,790.05
PE fun run	150.14	-	-	-	150.14
Pictures	-	2,351.20	-	(2,351.20)	-
Yearbook	-	4,210.50	4,210.50	-	-
General fund	10,258.89	21,883.76	27,610.52	2,956.42	7,488.55
Cage library trust	352.61	400.00	636.98	(96.08)	19.55
L&d library books	737.49	556.99	165.02	96.08	1,225.54
McInnis memorial fund	1,467.70	450.00	-	(1,917.70)	-
SEF grant - Kanto	-	600.00	597.51	(2.49)	-
SEF grant - book buddies	2.00	600.00	602.00	-	-
Grant - music	0.93	-	-	(0.93)	-
Building usage - 70%	365.75	166.25	163.74	-	368.26
Building usage - 30%	-	71.25	71.25	-	-
Focus summer camp	-	1,000.00	1,000.00	-	-
Field trip - Kindergarten	-	1,840.00	1,611.50	(228.50)	-
Field trip - 1st	-	1,765.50	1,714.25	(51.25)	-
Field trip - 2nd	-	4,928.00	4,781.95	(146.05)	-
Field trip - 3rd	-	3,126.00	2,616.25	(509.75)	-
Field trip - 4th	-	4,272.00	4,290.75	18.75	-
Field trip - 5th	-	5,460.00	5,775.00	315.00	-
Field trip - other	-	260.00	260.00	-	-
Faculty fund	39.24	1,747.00	1,168.46	134.55	752.33
Vending machines	-	134.55	-	(134.55)	-
<b>Total</b>	<b>\$ 18,374.33</b>	<b>\$ 61,417.73</b>	<b>\$ 62,710.61</b>	<b>\$ -</b>	<b>\$ 17,081.45 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia

Checking

\$ 17,081.45



COUNTY OF STAFFORD, VIRGINIA

ROCKY RUN ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 244.26	\$ -	\$ -	\$ -	\$ 244.26
STAT	319.40	50.00	-	-	369.40
Music	-	5,778.00	5,778.00	-	-
Physical education	1,943.72	4,116.06	1,918.50	-	4,141.28
Kindergarten t-shirts	26.00	1,669.00	1,740.38	45.38	-
School pictures	-	5,415.30	-	(5,415.30)	-
Book fair	-	15,272.82	13,338.61	(1,934.21)	-
General fund	22,635.45	1,080.17	16,568.67	7,204.02	14,350.97
Library	7,707.83	-	7,683.28	1,934.21	1,958.76
Library I&d	2,106.77	867.00	1,699.88	-	1,273.89
Grant fund	881.42	-	526.17	-	355.25
SEF grant using tech pens	3.43	-	-	-	3.43
SEF grant inspiring writing	3.70	-	-	-	3.70
PTO	10,844.60	8,623.25	18,012.74	-	1,455.11
Building - new contract	1,899.60	-	240.00	-	1,659.60
Textbooks - I&d	-	4.39	-	(4.39)	-
Focus summer camp	-	900.00	1,100.00	200.00	-
Magazines & newsletters	-	200.00	-	(200.00)	-
Field trips - Kindergarten	-	2,609.00	2,494.29	(114.71)	-
Field trips - 1st grade	-	3,037.00	2,698.00	(339.00)	-
Field trips - 2nd grade	-	4,557.00	4,150.50	(406.50)	-
Field trips - 3rd grade	-	784.50	557.50	(227.00)	-
Field trips - 4th grade	-	6,289.55	5,656.29	(633.26)	-
Field trips - 5th grade	-	1,292.50	1,287.26	(5.24)	-
Field trips - other	-	736.00	632.00	(104.00)	-
Faculty fund	885.87	314.50	621.33	-	579.04
Hospitality	708.77	1,440.00	1,742.37	-	406.40
<b>Total</b>	<b>\$ 50,210.82</b>	<b>\$ 65,036.04</b>	<b>\$ 88,445.77</b>	<b>\$ -</b>	<b>\$ 26,801.09 *</b>

\* Represented by cash on demand with:

BB&T, Fredericksburg, Virginia

Checking

\$ 26,801.09

COUNTY OF STAFFORD, VIRGINIA

STAFFORD ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Foreign language	\$ -	\$ 2,800.00	\$ 2,655.12	\$ (144.88)	\$ -
Technology	-	26.70	-	-	26.70
Green garden club	164.34	-	-	-	164.34
School pictures	-	6,254.10	-	(6,254.10)	-
Book fair	-	7,642.12	7,604.27	(37.85)	-
Art fundraiser	-	5,124.50	5,084.94	(39.56)	-
General	9,536.59	5,097.83	14,086.86	8,379.99	8,927.55
Library	814.53	-	53.44	-	761.09
Library I&d	1,265.65	331.18	54.79	-	1,542.04
Grants	3,102.23	-	208.79	-	2,893.44
Building rent	7,507.84	5,200.00	3,071.57	(1,236.10)	8,400.17
Field Trip- KG	-	3,130.00	3,017.25	(112.75)	-
Field Trip- 1st	-	4,395.00	4,338.50	(56.50)	-
Field Trip- 2nd	-	2,066.00	1,823.50	(242.50)	-
Field Trip- 3rd	-	2,520.00	2,325.00	(155.00)	40.00
Field Trip- 4th	-	4,306.00	4,332.75	26.75	-
Field Trip- 5th	-	3,360.00	3,202.00	(158.00)	-
Field Trip- Other	-	1,462.00	1,321.00	(141.00)	-
Student shirts	-	1,068.00	1,239.50	171.50	-
Faculty/staff	-	2,497.34	2,615.04	222.65	104.95
Hospitality	-	965.00	950.00	-	15.00
Coke/BLY	-	380.73	-	(222.65)	158.08
Total	\$ 22,391.18	\$ 58,626.50	\$ 57,984.32	\$ -	\$ 23,033.36 *

\* Represented by cash on demand with:

BB&T, Stafford, Virginia

Checking

\$ 23,033.36

COUNTY OF STAFFORD, VIRGINIA

WIDEWATER ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
Engineering club	\$ 23.09	\$ -	\$ -	\$ -	\$ 23.09
Chorus	-	4,282.24	4,299.25	17.01	-
Lego Club/Academy	-	170.00	-	-	170.00
Environmental Club	43.78	-	-	-	43.78
Chess club	45.00	21.00	50.00	-	16.00
Music	41.00	11.90	11.90	-	41.00
Physical education	-	1,100.00	580.00	-	520.00
Summer school	19.20	-	-	-	19.20
Math club	141.52	-	-	-	141.52
Classroom exp K	3.79	-	-	-	3.79
Classroom exp 1st	11.67	-	-	-	11.67
4th grade	18.70	-	-	-	18.70
Technology	418.38	32.60	-	-	450.98
ESL	1.59	-	-	-	1.59
Odyssey of the mind	23.70	-	-	-	23.70
School pictures	-	5,605.50	-	(5,605.50)	-
General fund	20,133.66	264.97	5,510.42	5,487.08	20,375.29
Library	4,285.51	4,049.33	3,150.79	-	5,184.05
Library WM cage grant	6.56	400.00	218.10	-	188.46
SEF Grant Money Management	-	1,200.00	903.11	-	296.89
Building usage	2,138.75	-	324.19	-	1,814.56
Clinic	148.97	-	97.14	-	51.83
Focus summer camp	-	300.00	300.00	-	-
Field trips - KG	-	4,149.00	4,296.89	147.89	-
Field trips - 1st	-	5,851.40	5,635.67	(215.73)	-
Field trips - 2nd	-	3,556.00	3,471.25	(84.75)	-
Field trips - 3rd	-	2,056.00	2,286.25	230.25	-
Field trips - 4th	-	3,745.00	3,660.00	(85.00)	-
Field trips - 5th	-	824.00	842.75	18.75	-
Field trips - other	-	7,329.00	7,419.00	90.00	-
Faculty fund	383.41	1,755.40	1,792.60	-	346.21
Spirit fund	665.77	1,154.50	1,166.83	-	653.44
Snack fund	-	59.69	-	-	59.69
<b>Total</b>	<b>\$ 28,554.05</b>	<b>\$ 47,917.53</b>	<b>\$ 46,016.14</b>	<b>\$ -</b>	<b>\$ 30,455.44 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia

Checking

\$ 30,455.44

COUNTY OF STAFFORD, VIRGINIA

WINDING CREEK ELEMENTARY SCHOOL  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
SCA	\$ 454.04	\$ 2,437.30	\$ 2,400.37	\$ (400.00)	\$ 90.97
Cyber camp	4.21	-	-	-	4.21
SWAT team	357.82	-	-	-	357.82
Science club	227.26	-	-	-	227.26
Destination Imagination	-	6,255.00	6,505.00	250.00	-
Music	2,407.30	2,861.00	2,776.10	-	2,492.20
Physical education	1,450.89	1,278.45	993.16	-	1,736.18
Techno - tournament	27.71	-	-	(27.71)	-
School pictures	-	7,100.60	-	(7,100.60)	-
General fund	5,407.36	1,644.87	6,322.95	7,878.12	8,607.40
Library & media	454.95	-	-	-	454.95
Library I&d	129.17	215.19	31.00	-	313.36
Freeby memorial library	1,791.26	-	-	-	1,791.26
Autistic grant	114.73	-	-	-	114.73
PTO donations	1,750.87	17,007.48	17,947.46	127.28	938.17
Building usage	3,047.86	-	-	(3,047.86)	-
Building usage 70%	1,303.78	-	4,345.13	3,047.86	6.51
Building usage 30%	1,586.40	-	1,586.40	-	-
Principal Fund	2,249.87	2,000.00	3,600.04	(22.77)	627.06
Focus summer camp	-	1,700.00	1,700.00	-	-
Field Trips/Prepaid	-	76.00	-	(76.00)	-
Field trips - KG	-	3,304.50	3,203.66	(100.84)	-
Field trips - 1st	-	4,850.00	4,684.29	(165.71)	-
Field trips - 2nd	-	7,600.50	7,797.71	197.21	-
Field trips - 3rd	-	6,388.00	6,210.41	(177.59)	-
Field trips - 4th	-	7,864.00	7,918.23	54.23	-
Field trips - 5th	-	5,245.00	5,126.61	(118.39)	-
Field trips - other	-	1,552.00	1,532.00	(20.00)	-
Misc. in&out	-	326.00	-	(326.00)	-
Faculty fund	227.74	1,281.82	1,256.74	28.77	281.59
Hospitality	768.71	75.00	614.87	-	228.84
<b>Total</b>	<b>\$ 23,761.93</b>	<b>\$ 81,062.71</b>	<b>\$ 86,552.13</b>	<b>\$ -</b>	<b>\$ 18,272.51 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia  
Checking

\$ 18,272.51

COUNTY OF STAFFORD, VIRGINIA

DIVISION WIDE  
ACTIVITY FUNDS

Statement of Cash Receipts, Disbursements, and Balances--All Funds  
Year Ended June 30, 2012

Fund	Cash Balance July 1, 2011	Receipts	Disbursements	Inter- Account Transfers	Cash Balance June 30, 2012
General Fund	\$ -	\$ 1,515.80	\$ -	\$ (1,515.80)	\$ -
Stuff the bus grant	6.69	-	-	-	6.69
All county chorus	64.00	-	-	-	64.00
Driving rodeo	4.30	-	-	(4.30)	-
Science/technology camps	3,360.00	6,679.00	2,774.87	1,360.00	8,624.13
Art works	2,609.47	-	-	-	2,609.47
Hall of memories	2,091.24	-	-	-	2,091.24
Scholarship funds	-	750.00	750.00	-	-
Welcome basket	1,058.94	-	-	-	1,058.94
School social services	2,245.00	5,560.31	2,525.00	-	5,280.31
Central office	1,913.29	1,013.20	888.14	1,640.10	3,678.45
Learn & serve	51.63	21.40	-	-	73.03
Annual summer picnic	130.00	-	-	-	130.00
Head start	776.08	280.82	-	-	1,056.90
Walk-a-Thon Fundraiser	-	2,390.00	-	-	2,390.00
Fleet services	4,770.46	4,784.26	6,502.97	-	3,051.75
Transportation	-	61.40	-	-	61.40
Day School (Drew MS)	449.09	504.00	583.92	-	369.17
Wellness	10,794.01	640.00	1,857.60	20.00	9,596.41
Spec. olympics/spring sports	1,026.92	-	-	-	1,026.92
Recycling Awards	-	3,020.60	1,500.00	(1,500.00)	20.60
<b>Total</b>	<b>\$ 31,351.12</b>	<b>\$ 27,220.79</b>	<b>\$ 17,382.50</b>	<b>\$ -</b>	<b>\$ 41,189.41 *</b>

\* Represented by cash on demand with:

BB&T, Stafford, Virginia

Checking

\$ 41,189.41

## Report of Audit Findings and Recommendations

Date: August 17, 2012

To the Stafford County School Board  
County of Stafford, Virginia

This report is to follow up our recent audit of the cash basis financial statements of the County of Stafford, Virginia School Activity Funds for the year ended June 30, 2012. During our audit we became aware of certain matters that should be brought to your attention. This report is primarily to state our findings and recommendations and to communicate them in writing.

### General Comment

- During the course of our audit we noted several schools are not including a date with their principal approval signatures on requisitions. We recommend the Central Office staff communicate the importance of documenting the approval date along with the approval signature on these documents to ensure full compliance with the approval process.
- From time to time schools will issue gift cards as rewards to students, as charitable contributions to needy families, or for other appropriate purposes. When gift cards are purchased, adequate accounting for the cards must be in place. We recommend the School Board develop and distribute a policy for the management of gift cards. A listing of who received each gift card should be stated on the purchase order as well as the purpose for the gift. If possible each individual receiving a gift card should sign the verification list. A detailed receipt showing the number and amount of each gift card should be attached as supporting documentation. If no detailed receipt is available, a copy of the front and back of each card should be required.

### Brooke Point High School

- There are no findings or recommendations for this school.

### Colonial Forge High School

- During the course of our audit we noted a procedure was not adhered to when a signature stamp was utilized for approvals on purchase orders and other financial documents. We recommend that original signatures be utilized for all approvals in accordance with procedures in the Finance Manual.
- During the course of our audit we noted a procedure was not adhered to when transfer number 250 was not approved by the principal. We recommend that approval for transfers be made prior to posting the transfer in the automated accounting system in accordance with procedures in the Finance Manual.
- During the course of our audit we noted a policy was not adhered to when the requisition for check number 15306 issued on December 9, 2011, payable to Fantasy in the amount of \$50.00 did not obtain principal approval prior to the purchase. We recommend that approval for purchase be made prior to the purchase in accordance with School Board Policy.
- During the course of our audit we noted a policy was not adhered to when the requisition for check number 15027 issued on August 25, 2011, payable to CR South Wrestling Booster Club in the amount of \$300.00 did not obtain principal approval prior to the issuance of the check. We recommend that approval for purchase be made prior to the order date in accordance with School Board Policy.
- During the course of our audit we noted a procedure was not adhered when the following checks were issued as additional compensation to employees for catering services:

<u>Check Number</u>	<u>Check Date</u>	<u>Amount</u>
15139	10/11/2011	\$ 259.53
15200	10/25/2011	313.53

We recommend all additional compensation amounts be paid to the School Board office and be processed through the School Board payroll system in accordance with School Board Policy.

- During the course of our audit we noted a procedure was not adhered to when check number 15324 issued on December 15, 2011 in the amount of \$369.75 to BB&T purchased gift cards which were issued as additional compensation to an employee for catering services. We recommend all additional compensation amounts be paid to the School Board office and be processed through the School Board payroll system in accordance with procedures in the Finance Manual.
- During the course of our audit we noted a policy was not adhered to when the following checks were not supported by a sales receipt or invoice:

<u>Check Number</u>	<u>Check Date</u>	<u>Payee</u>	<u>Amount</u>
15532	3/16/2012	BB&T	\$ 143.70
15625	4/25/2012	U.P.I.A.	105.00
15686	5/29/2012	University of Richmond	500.00
16722	6/13/2012	Wells Fargo	1,090.00

All disbursements should be supported by adequate supporting documentation in accordance with School Board Policy.

These findings and recommendations were discussed with the Principal and Bookkeeper on August 1, 2012.

#### Mountain View High School

- During the course of our audit we noted a policy was not adhered to when receipt number 14285 that included a teacher receipt dated February 27, 2012, did not get deposited to the bank until March 14, 2012. We recommend that all teacher receipts be remitted to the bookkeeper daily according to School Board Policy.

These findings and recommendations were discussed with the Bookkeeper on August 2, 2012.

#### North Stafford High School

- There are no findings or recommendations for this school.

#### Stafford High School

- During the course of our audit we noted a policy was not adhered to when check number 17345 issued on March 13, 2012, payable to an employee in the amount of \$98.69 included the reimbursement of a purchase in the amount of \$6.00 which was an inappropriate use of School Activity Fund monies.

These findings and recommendations were discussed with the Bookkeeper on August 1, 2012.

**A.G. Wright Middle School**

- During the course of our audit we noted a policy was not adhered to when the requisition for check number 11922 issued on October 20, 2011, payable to Roberson’s Music in the amount of \$38.77 did not obtain principal approval prior to the invoice date. We recommend that approval for purchase be made prior to the order date in accordance with School Board Policy.

These findings and recommendations were discussed with the Bookkeeper on August 22, 2012.

**Dixon-Smith Middle School**

- During the course of our audit we noted a policy was not adhered to when the following invoices were not paid in a timely manner:

<u>Check Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Invoice/ Date</u>	<u>Check Date</u>
1832	Apple Inc.	\$ 6,942.00	08/11/2011	12/19/2011
1834	Shorts Supply Group, Inc.	5,453.86	09/26/2011	12/19/2011
1847	Apple Inc.	239.70	08/31/2011	01/18/2012

We recommend the school pay all invoices by due dates or within 45 days after receipt to be in compliance with the Commonwealth of Virginia’s Public Procurement Act - Prompt payment of bills in accordance with School Board Policy.

These findings and recommendations were discussed with the Bookkeeper on August 22, 2012.

**Edward E. Drew Middle School**

- There are no findings or recommendations for this school.

**H.H. Poole Middle School**

- During the course of our audit we noted a policy was not adhered to when an invoice was not paid in a timely manner. Check number 7944 issued to NOVA Wrestling Officials Association on May 15, 2012 for \$57.77 paid late fees. We recommend the school pay all invoices by due dates to avoid late fees or finance charges in accordance with School Board Policy.

These findings and recommendations were discussed with the Bookkeeper on August 22, 2012.

**Rodney E. Thompson Middle School**

- There are no findings or recommendations for this school.

**Shirley C. Heim Middle School**

- During the course of our audit we noted a procedure was not adhered to when check number 1282 issued on November 7, 2011, payable to Scholastic Book Fairs in the amount of \$2,556.44 contained only one signature. We recommend that all checks be signed by at least two authorized check signors prior to payment in accordance with procedures in the Finance Manual.

These findings and recommendations were discussed with the Bookkeeper on August 22, 2012.



### Stafford Middle School

- During the course of our audit we noted a policy was not adhered to when the requisition for check number 5878 issued on April 19, 2012, payable to Stafford County Public Schools in the amount of \$2,960.59 did not obtain prior approval from the principal for a purchase in the amount of \$61.46 from Wal-Mart. We recommend that approval for purchase be made prior to the order date in accordance with School Board Policy.
- During the course of our audit we noted a procedure was not adhered to when check number 5839, issued to William & Mary International Relations on December 8, 2011 for \$1,000.00 was not supported by a sales receipt or invoice. All disbursements should be supported by adequate supporting documentation in accordance with procedures in the Finance Manual.
- During the course of our audit we noted a policy was not adhered to when ticket sales from a football game held on November 2, 2011, did not get deposited to the bank until November 8, 2011 and November 10, 2011. We recommend that all receipts be remitted to the bookkeeper and deposited daily according to School Board Policy.

These findings and recommendations were discussed with the Bookkeeper on August 22, 2012.

### T. Benton Gayle Middle School

- There are no findings or recommendations for this school.

### Anthony Burns Elementary School

- There are no findings or recommendations for this school.

### Conway Elementary School

- During the course of our audit we noted a policy was not adhered to when an invoice was not paid in a timely manner. Check number 1529 issued to NSHS on September 30, 2011 for \$300.00 had an invoice dated July 13, 2011 with a due date of July 30, 2011. We recommend the school pay all invoices by due dates or within 45 days after receipt to be in compliance with the Commonwealth of Virginia's Public Procurement Act - Prompt payment of bills.

These findings and recommendations were discussed with the Bookkeeper on August 22, 2012.

### Falmouth Elementary School

- There are no findings or recommendations for this school.

### Ferry Farm Elementary School

- During the course of our audit we noted a procedure was not adhered to when clearing account 5046 for Focus Summer Camp reflected a positive balance at year end. We recommend the School make transfers or disbursements before year end to have a zero balance at year end in all clearing accounts in accordance with procedures in the Finance Manual.

These findings and recommendations were discussed with the Bookkeeper on August 16, 2012.

### Garrisonville Elementary School

- There are no findings or recommendations for this school.

### Grafton Village Elementary School

- During the course of our audit we noted a procedure was not adhered to when check number 8351, issued to Scholastic Book Fairs on April 4, 2012 for \$5,322.54 was not supported by a sales receipt or invoice. All disbursements should be supported by adequate supporting documentation in accordance with procedures in the Finance Manual.

These findings and recommendations were discussed with the Bookkeeper on August 16, 2012.

### Hampton Oaks Elementary School

- There are no findings or recommendations for this school.

### Hartwood Elementary School

- There are no findings or recommendations for this school.

### Kate Waller Barrett Elementary School

- During the course of our audit we noted a procedure was not adhered to when clearing account 5095-002 for Field Trips - 1st reflected a positive balance at year end. We recommend the School make transfers or disbursements before year end to have a zero balance at year end in all clearing accounts in accordance with procedures in the Finance Manual.

These findings and recommendations were discussed with the Bookkeeper on September 18, 2012.

### Margaret Brent Elementary School

- There are no findings or recommendations for this school.

### Moncure Elementary School

- There are no findings or recommendations for this school.

### Park Ridge Elementary School

- There are no findings or recommendations for this school.

### Rockhill Elementary School

- There are no findings or recommendations for this school.

### Rocky Run Elementary School

- There are no findings or recommendations for this school.

### Stafford Elementary School

- During the course of our audit we noted a policy was not adhered to when the requisition for check number 7361 issued on June 12, 2012 to Mount Vernon Travel for \$3,052.00 was not approved by Finance. We recommend the school obtain Finance approval for requisitions greater than \$2,500 in accordance with School Board Policy.

- During the course of our audit we noted a policy was not adhered to when the Cash on Hand account reported a deficit balance at year-end. We recommend that all cash accounts be monitored closely and necessary adjustments be made in a timely manner to properly reflect accurate cash balances at all times.

These findings and recommendations were discussed with the Bookkeeper on August 16, 2012.

#### Widewater Elementary School

- During the course of our audit we noted a policy was not adhered to when a fundraiser request form for the chorus pizza fundraiser was not located in the schools records provided for audit. Fundraiser request forms and corresponding sales reports should be completed and maintained for all fundraisers in accordance with School Board Policy.

These findings and recommendations were discussed with the Bookkeeper on August 16, 2012.

#### Winding Creek Elementary School

- During the course of our audit we noted a procedure was not adhered to when check number 4568, issued to Stafford County Public Schools on July 21, 2011 for \$2,406.00 included a purchase in the amount of \$15.00 from Crown Trophy which was not supported by a sales receipt or invoice. All disbursements should be supported by adequate supporting documentation in accordance with procedures in the Finance Manual.

These findings and recommendations were discussed with the Bookkeeper on August 16, 2012.

#### Division Wide Activity Fund

- There are no findings or recommendations for this school.