Dear Parent/Guardian:

Each year, the presence of federal activity in Virginia affects Stafford County Public Schools' operating budget. Due to the large federal presence and the tax exemptions for which these federally connected personnel, properties, and government agencies qualify, our school division is eligible to apply for federal Impact Aid funds. Your assistance is needed in identifying students with federal connections.

On the reverse side of this letter is the Impact Aid Survey Form. The data gathered is recorded and reported as the number of parents/guardians who meet the required criteria. No personal information such as name, address, employer or place of employment is reported in the grant application.

Please complete and sign the Survey for each child in your household and return it to your child’s school as follows:

Section I: Student Information
Complete all requested student information. Use one form for each student.

Section II: Parent/Guardian Employment Information: Uniformed Services
Complete all requested information if the parent/guardian was an active duty U.S. Service Member or a Reserve or National Guard member on activated orders on October 1, 2019.

Section III: Parent/Guardian Employment Information: Civilian Working on Federal Property
Complete all requested information if the parent/guardian works on federal property or military installation. Note: The address of the Federal Property, including the City, State and Zip Code must be included on the survey form UNLESS the Federal Property is listed in the gray area of the survey.

Section IV: Parent/Guardian Employment Information: Foreign Military
Complete all requested information if the parent/guardian was serving as an official government military officer in a foreign military.

Sign and date the survey and return to your child's school by October 22, 2019.

All information you provide on the survey will be treated confidentially. It is extremely important that we receive a survey form for every student in our school system. In the event of a program audit, the U.S. Department of Education requires that eligible survey forms are signed and dated by the parent/guardian. Survey forms that are not signed and dated would be deemed ineligible, resulting in a return of funds to the federal government.

To help you better understand Impact Aid, the following information is provided:

- The purpose of the Impact Aid program is to compensate local education agencies for lost local revenue due to tax-exempt federal property and increased expenditures for federally connected children.
- Federally connected children are those who reside on Indian lands, military bases, low-rent housing and other Federal properties, or who have parents in the uniformed services or employed on eligible Federal properties on the survey date (October 1, 2019).

By completing the annual Impact Aid survey and returning it to your school, you assist us in determining how many federally connected students reside in the County so the Federal Government can distribute the proper amount of funds to Stafford County Public Schools.

If you have questions or would like more information on Impact Aid, please visit the U.S. Department of Education website at https://www2.ed.gov/about/offices/list/oese/impactaid/whatisia.html, or contact Kimberly Washington in the Department of Financial Services at (540) 658-6580.

Sincerely,

Chris R. Fulmer, CPA, CFE
Assistant Superintendent of Finance & Administration
### Stafford County Public Schools’ Impact Aid Program Survey Form

The survey date is October 1, 2019

ALL families should complete **Section I.** Date and sign below. Return the survey to your child’s school by **October 22, 2019.**

Only families with a parent/guardian in the United States Uniformed Services with whom the child resides should complete **Section II.**

Only families with a parent/guardian who works on Federal Property with whom the child resides should complete **Section III.**

Only families with a parent/guardian who is a Foreign Military Officer with whom the child resides should Complete **Section IV.**

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### I. STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>First Name</th>
<th>M.I.</th>
<th>Date of Birth</th>
<th>Grade</th>
<th>School Name</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Home Address</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
</table>

If the above address is a federal property, enter the name of the property.

<table>
<thead>
<tr>
<th>Name of Federal Property</th>
</tr>
</thead>
</table>

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### II. PARENT/GUARDIAN EMPLOYMENT INFORMATION: UNIFORMED SERVICES

Enter information in this section regarding the parent/guardian if either person was on **active duty** in the Uniformed Services of the United States on the survey date.

<table>
<thead>
<tr>
<th>Parent’s/Guardian’s Last Name</th>
<th>First Name and M.I.</th>
<th>Branch of Service</th>
<th>Rank</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name of Federal Property</th>
</tr>
</thead>
</table>

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### III. PARENT/GUARDIAN EMPLOYMENT INFORMATION: CIVILIAN WORKING ON FEDERAL PROPERTY

Enter information in this section regarding the parent/guardian if either parent/guardian with whom the student resided was on active duty in the Uniformed Services of the United States **and** either parent/guardian with whom the student resided was employed on federal property, **or** either the parent/guardian reported to work on federal property on the survey date. Enter the parent/guardian’s name as it appears on the employer’s payroll record.

<table>
<thead>
<tr>
<th>Parent’s/Guardian’s Last Name</th>
<th>First Name and M.I.</th>
<th>Parent’s/Guardian’s Employer</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name of Federal Property</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
</table>

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### IV. PARENT/GUARDIAN EMPLOYMENT INFORMATION: FOREIGN MILITARY

Enter information in this section regarding the parent/guardian if either person was both an accredited foreign government official and a foreign military officer on the survey date.

<table>
<thead>
<tr>
<th>Parent/Guardian’s Last Name</th>
<th>First Name and M.I.</th>
<th>Branch of Service</th>
<th>Rank</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name of Foreign Government</th>
</tr>
</thead>
</table>

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This information is the basis for payment to your school district of federal funds under the Impact Aid Program (Title VIII of the Elementary and Secondary Education Act), and may be provided to the U.S. Department of Education if your school district’s application for payment is audited. This form must be signed and dated for your school district to receive funds based on this information.

By signing this form, I am certifying that all written or typed information is accurate and complete as of the survey date, October 1, 2019.

[Signature of Parent/Guardian] ___________________________ [Date] ____________

RETURN TO YOUR CHILD’S HOMEROOM TEACHER NO LATER THAN, TUESDAY, OCTOBER 22, 2019