

Complaint/Investigative Procedure

All students shall be informed of their right to protection against bullying behaviors and the right to file a complaint if they believe they have been the victim of bullying behavior. School administrators are responsible for investigating each complaint, determining if the complaint is legitimate in accordance with the above definition, and taking appropriate corrective action. Any student (be they the victim or bystander) may initiate a complaint by completing a confidential reporting form and returning it to a building administrator.

Intervention/Consequences

Reports of bullying are taken seriously and shall be dealt with quickly and effectively. If a student is found guilty of bullying behavior the consequences shall depend on both the results of the investigation and the severity of the incident. Consequences may include but are not limited to mediation, a parent conference, counseling, suspension, expulsion, or referral to local law enforcement agency.

04/13/21 Amended

2404-R

**Student Services
ANTI-BULLYING**

2404-R

PURPOSE: To describe processes, procedures, and preventative measures relative to the anti-bullying program

Notification

Students and parents shall be notified through the division's Code of Student Conduct that bullying behaviors shall not be tolerated. School administrators and staff shall use announcements and newsletters to inform all students of the prohibition against bullying and the procedure for reporting complaints.

Except as may be prohibited by law, the principal/designee shall also immediately report any act that may constitute a criminal offense to the parents of any minor student who is the victim of such act. The principal/designee will indicate that the incident has been reported to local law enforcement and that parents may contact local law enforcement for further information.

Preventative Measures

Student Instruction/Awareness: Bullying behaviors are unacceptable. Instruction shall be provided through the Character Education program and/or within the classroom. Each program shall be interwoven into other instructional programs in the division's K-12 curriculum, school procedures and environment, with adults leading by example with correct and courteous behavior.

Staff Awareness/Action: School personnel shall receive training on anti-bullying policy and regulation to ensure a consistent approach is adopted on a division-wide basis. Any staff member who observes, suspects, or becomes aware of an act of bullying shall promptly notify an administrator. Bullying may be prevented if all school staff assist.

Staff action shall include monitoring behavior and enforcing rules by: