

**Stafford County Public Schools**  
**Operating Fund**  
**Financial Report**  
*(as of June 30, 2017)*

**DRAFT**

**Revenues (by Source):**

Source	Adopted Budget	Adjusted Budget (1)	Revenues	Unbilled	Balance (Over) Under Budget	% Realized To Date
State Funding	\$ 119,425,917	119,745,703	\$ 119,740,545	\$ -	\$ 5,158	100.0%
Sales Tax Receipts	29,250,684	28,499,208	28,680,482	-	(181,274)	100.6%
Federal Funding	2,705,919	2,231,605	2,058,197	-	173,408	92.2%
County Transfer (95% Appropriation)	107,054,429	107,307,510	105,153,409	-	2,154,101	98.0%
Other Revenues (including Transfers In)	2,837,334	3,226,636	3,557,262	-	(330,626)	110.2%
Unfunded Contingency (4)	1,000,000	1,516,702	-	-	1,516,702	0.0%
<b>Appropriated Total</b>	<b>\$ 262,274,283</b>	<b>\$ 262,527,364</b>	<b>\$ 259,189,895</b>	<b>\$ -</b>	<b>\$ 3,337,469</b>	<b>98.7%</b>
County Transfer (5% Holdback)	\$ 5,628,375	\$ 5,628,375	\$ 5,628,375	\$ -	\$ -	100.0%
Carryforward Funds (from FY 2016)	1,250,000	1,250,000	1,250,000	-	-	100.0%
Reappropriated Purchase Orders	-	12,794,248	-	-	12,794,248	0.0%
<b>Unappropriated Total</b>	<b>\$ 6,878,375</b>	<b>\$ 19,672,623</b>	<b>\$ 6,878,375</b>	<b>\$ -</b>	<b>\$ 12,794,248</b>	<b>35.0%</b>
<b>Total Revenues</b>	<b>\$ 269,152,658</b>	<b>\$ 282,199,987</b>	<b>\$ 266,068,270</b>	<b>\$ -</b>	<b>\$ 16,131,717</b>	<b>94.3%</b>

**Expenditures (by Category):**

Category	Adopted Budget	Adjusted Budget (1) (2)	Expenditures	Encumbered (3)	Balance (Over) Under Budget	% Expended To Date
<b>Instruction</b>						
Salaries	\$ 139,593,855	\$ 137,198,073	\$ 137,198,073	\$ -	\$ -	100.0%
Benefits	51,401,032	50,837,218	50,560,580	-	276,638	99.5%
Purchased Services	1,952,956	2,329,715	2,215,785	113,930	-	100.0%
Conferences, Travel, Fees, Insurance, etc.	1,690,033	1,760,739	1,714,345	46,394	-	100.0%
Materials & Supplies	7,207,438	7,832,336	4,642,745	2,773,595	415,996	94.7%
Capital Outlay	97,000	238,750	149,899	88,851	-	100.0%
<b>Totals</b>	<b>\$ 201,942,314</b>	<b>\$ 200,196,831</b>	<b>\$ 196,481,427</b>	<b>\$ 3,022,770</b>	<b>\$ 692,634</b>	<b>99.7%</b>
<b>Administration, Attendance and Health</b>						
Salaries	\$ 7,775,998	\$ 7,626,551	\$ 7,540,088	\$ -	\$ 86,463	98.9%
Benefits	2,873,104	2,815,429	2,609,382	-	206,047	92.7%
Purchased Services	702,382	1,145,988	891,517	204,528	49,943	95.6%
Conferences, Travel, Fees, Insurance, etc.	146,694	161,549	151,321	3,998	6,231	96.1%
Materials & Supplies	239,419	262,726	214,293	36,821	11,612	95.6%
<b>Totals</b>	<b>\$ 11,737,597</b>	<b>\$ 12,012,243</b>	<b>\$ 11,406,601</b>	<b>\$ 245,347</b>	<b>\$ 360,296</b>	<b>97.0%</b>
<b>Pupil Transportation</b>						
Salaries	\$ 6,349,838	\$ 6,349,838	\$ 6,417,218	\$ -	\$ (67,380)	101.1%
Benefits	2,320,612	2,299,137	2,386,785	-	(87,648)	103.8%
Purchased Services	125,745	108,698	105,829	538	2,331	97.9%
Fleet Services	2,461,552	2,607,985	2,564,654	-	43,331	98.3%
Conferences, Travel, Fees, Insurance, etc.	489,554	405,252	398,452	803	5,997	98.5%
Materials & Supplies	1,865,277	960,930	956,468	699	3,763	99.6%
Capital Outlay	1,016,480	2,378,209	2,378,209	-	-	100.0%
<b>Totals</b>	<b>\$ 14,629,058</b>	<b>\$ 15,110,049</b>	<b>\$ 15,207,615</b>	<b>\$ 2,040</b>	<b>\$ (99,606)</b>	<b>100.7%</b>
<b>Operation and Maintenance</b>						
Salaries	\$ 4,895,967	\$ 4,881,544	\$ 4,640,901	\$ -	\$ 240,643	95.1%
Benefits	1,922,001	1,903,953	1,722,553	-	181,400	90.5%
Purchased Services	7,000,554	7,340,317	6,813,025	527,292	-	100.0%
Fleet Services	102,565	118,774	118,774	-	-	100.0%
Conferences, Travel, Fees, Insurance, etc.	6,351,228	5,911,605	5,875,300	31,842	4,463	99.9%
Materials & Supplies	1,961,335	2,653,633	2,380,010	273,623	-	100.0%
Capital Outlay	37,724	3,781,629	3,217,851	543,730	20,048	99.5%
<b>Totals</b>	<b>\$ 22,271,374</b>	<b>\$ 26,591,455</b>	<b>\$ 24,768,414</b>	<b>\$ 1,376,487</b>	<b>\$ 446,554</b>	<b>98.3%</b>

Stafford County Public Schools  
 Operating Fund  
 Financial Report  
 (as of June 30, 2017)

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Expenditures (by Category) (continued):

Category	Adopted Budget	Adjusted Budget (1) (2)	Expenditures	Encumbered (3)	Balance (Over) Under Budget	% Expended To Date
<b>Technology</b>						
Salaries	\$ 7,117,266	\$ 7,117,266	\$ 6,700,962	\$ -	\$ 416,304	94.2%
Benefits	2,768,309	2,745,273	2,613,963	-	131,310	95.2%
Purchased Services	1,853,536	1,683,785	1,556,801	126,984	-	100.0%
Conferences, Travel, Fees, Insurance, etc.	568,848	478,945	432,571	35,315	11,059	97.7%
Materials & Supplies	3,837,173	4,958,071	4,028,523	503,329	426,219	91.4%
Capital Outlay	365,000	1,441,761	1,902,038	42,716	(502,993)	134.9%
<b>Totals</b>	<b>\$ 16,510,132</b>	<b>\$ 18,425,101</b>	<b>\$ 17,234,858</b>	<b>\$ 708,344</b>	<b>\$ 481,899</b>	<b>97.4%</b>

<b>Food Services</b>						
Salaries	\$ 208,397	\$ 208,397	\$ 210,887	\$ -	\$ (2,490)	101.2%
Benefits	15,943	15,943	16,132	-	(189)	101.2%
<b>Totals</b>	<b>\$ 224,340</b>	<b>\$ 224,340</b>	<b>\$ 227,019</b>	<b>\$ -</b>	<b>\$ (2,679)</b>	<b>101.2%</b>

<b>Facilities</b>						
Purchased Services	\$ 99,000	1,272,694	\$ 91,200	\$ 828,847	\$ 352,647	72.3%
Materials & Supplies	-	383,117	72,131	310,986	-	100.0%
Capital Outlay	-	5,134,405	1,118,643	4,297,783	(282,021)	105.5%
<b>Totals</b>	<b>\$ 99,000</b>	<b>\$ 6,790,216</b>	<b>\$ 1,281,974</b>	<b>\$ 5,437,616</b>	<b>\$ 70,626</b>	<b>99.0%</b>

<b>Debt Service</b>						
Principal - Capital Lease(s)	\$ 361,277	\$ 675,155	\$ 668,293	\$ -	\$ 6,862	99.0%
Principal - QSCB	75,000	75,000	75,000	-	-	100.0%
Interest - Capital Lease(s)	30,632	46,703	46,703	-	-	100.0%
<b>Totals</b>	<b>\$ 466,909</b>	<b>\$ 796,858</b>	<b>\$ 789,996</b>	<b>\$ -</b>	<b>\$ 6,862</b>	<b>99.1%</b>

<b>Contingencies/Reserves</b>						
Unfunded Contingency (4)	\$ 1,000,000	\$ 1,516,702	\$ -	\$ -	\$ 1,516,702	0.0%
Funded Contingency & Reserves (2)	-	-	-	-	-	0.0%
Transfers Out	271,934	536,192	536,192	-	-	0.0%
<b>Totals</b>	<b>\$ 1,271,934</b>	<b>\$ 2,052,894</b>	<b>\$ 536,192</b>	<b>\$ -</b>	<b>\$ 1,516,702</b>	<b>26.1%</b>

Summary by Category	Adopted Budget	Adjusted Budget (1)	Expenditures (5)	Encumbered (3)	Balance (Over) Under Budget	% Expended To Date
Instruction Totals	\$ 201,942,314	\$ 200,196,831	\$ 196,481,427	\$ 3,022,770	\$ 692,634	99.7%
Administration, Attendance and Health Totals	11,737,597	12,012,243	11,406,601	245,347	360,296	97.0%
Pupil Transportation Totals	14,629,058	15,110,049	15,207,615	2,040	(99,606)	100.7%
Operation and Maintenance Totals	22,271,374	26,591,455	24,768,414	1,376,487	446,554	98.3%
Technology Totals	16,510,132	18,425,101	17,234,858	708,344	481,899	97.4%
Food Services Totals	224,340	224,340	227,019	-	(2,679)	101.2%
Facilities Totals	99,000	6,790,216	1,281,974	5,437,616	70,626	99.0%
Debt Service Totals	466,909	796,858	789,996	-	6,862	99.1%
Contingencies/Reserves Totals	1,271,934	2,052,894	536,192	-	1,516,702	26.1%
<b>Total Expenditures</b>	<b>\$ 269,152,658</b>	<b>\$ 282,199,987</b>	<b>\$ 267,934,096</b>	<b>\$ 10,792,604</b>	<b>\$ 3,473,288</b>	<b>98.8%</b>

Footnotes

- (1) Adjusted budget reflects adjustment for FY '16 reappropriated purchase orders totaling \$12,794,248. Adjusted budget reflects reappropriated State textbook funds totaling \$253,081.
- (2) Remaining funded contingency & reserves were used on Board approved projects in June 2017.
- (3) Encumbered balances represent FY '17 open purchase orders that have not yet been expended but do have an impact on remaining budget.
- (4) Unfunded Contingency represents appropriated funds that do not have an identified funding source. The FY '17 balance (\$1,516,702) has been increased as the offset for known revenue decreases.
- (5) Expenditures will exceed revenues due to payment of FY '16 encumbrances.



# FY 2017 Year End Review & Analysis



# FY 2017 Review - Overview

- Preliminary Results
  - Pending completion of FY 2017 audit (County and SB)
- Results of expenditures in presentation slides are FY '17 activity only
- Draft Report Attached
  - Includes re-appropriated purchase orders from FY '16 that were paid in FY '17
  - Don't be alarmed by the individual lines that are "over budget"
    - Top sided entries
    - YE salaries & benefits

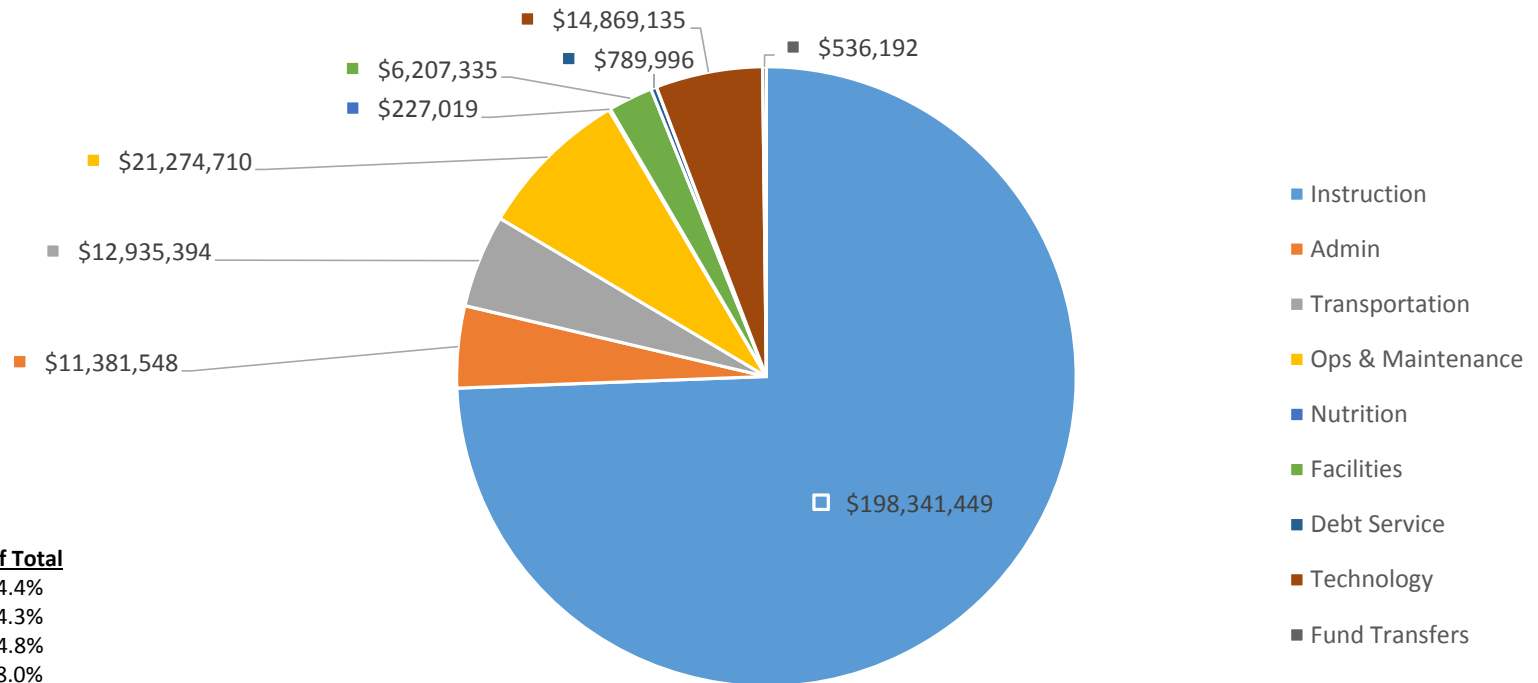


# FY 2017 Review – Revenues

- Federal Revenue
  - Budget shortfall by \$.6M
    - Department of Defense Impact Aid (↓\$.4M)
- State Revenue
  - Budget shortfall by \$.3M
    - Compensation supplement (↓\$1.2M)
    - Increase in ADM offset
- Miscellaneous / Local Revenues
  - Exceeded budget by \$.4M
  - Additional E-Rate rebates (↑\$.2M)



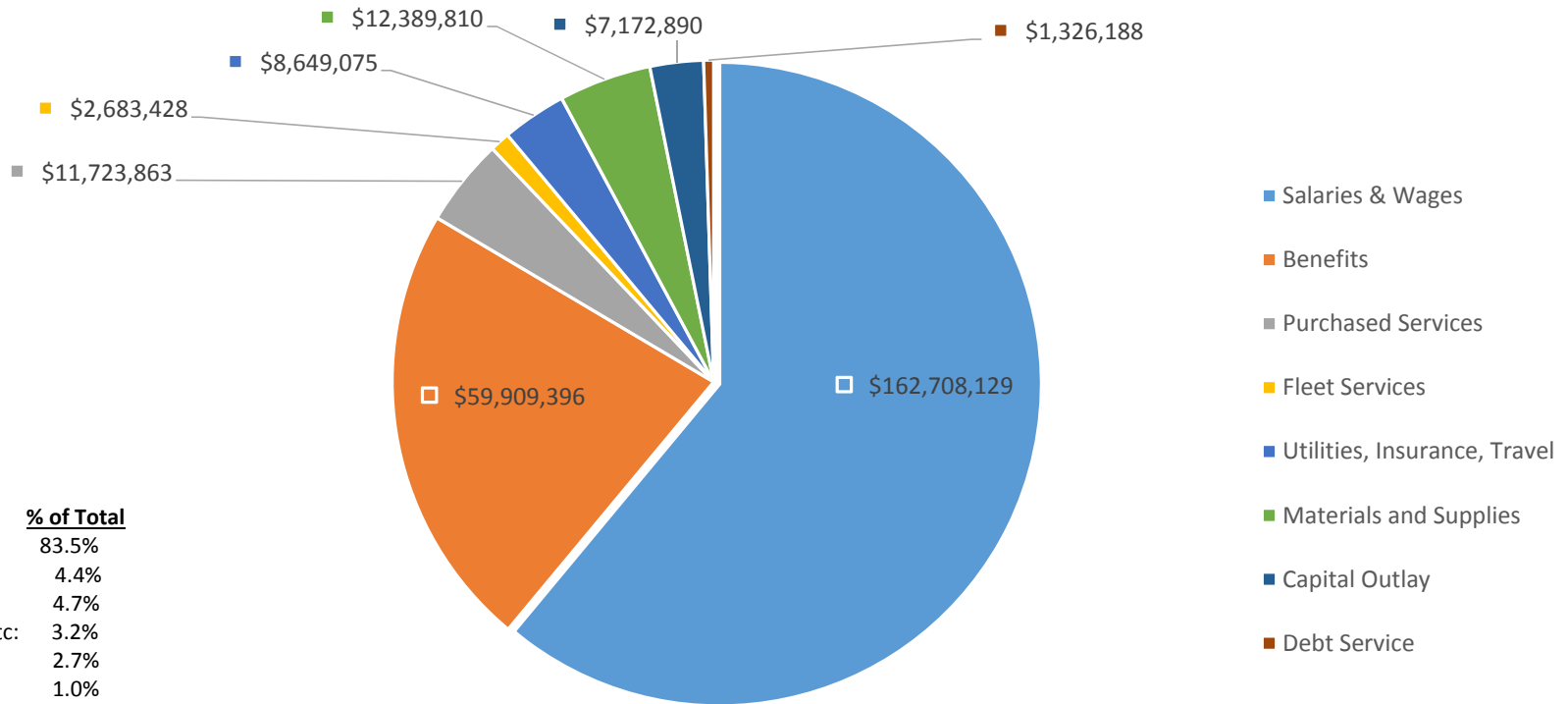
# FY 2017 Review – Expenditures by Function



Function Type	% of Total
Instruction:	74.4%
Administration:	4.3%
Transportation:	4.8%
Ops & Maintenance:	8.0%
Technology:	5.6%
Facilities:	2.3%
Other:	0.6%



# FY 2017 Review – Expenditures by Type



<u>Expenditure Type</u>	<u>% of Total</u>
Salaries & Benefits:	83.5%
Purchased Services:	4.4%
Materials & Supplies:	4.7%
Utilities, Insur., Travel, etc:	3.2%
Capital Outlay:	2.7%
Fleet Service:	1.0%
Other:	0.5%



# FY 2017 Review – Expenditures

- School Board Approved Projects

- NSHS Library
- Repair Sewer Line – DMS
- Room Upgrades – FES, MES, WCES, SES
- Repair Fire Alarm – Res
- Repair Fire Alarm – GES / AGW
- Repair Roof – HOES
- Replace Wheelchair lifts – GES / AGW
- Design Funds – Misc. projects
- Upgrade 911 Duress Systems
- Replace Generator – HES
- Upgrade Library – DMS
- Replace Int/Ext Doors – NSHS
- Install Modular Rooms – AGW
- Repair Track – CFHS
- PRC Relocation
- Repair SWM Outfall – GMC
- Repair Bio Retention – ABES
- Repair Phone, Media, PA system – WCE
- Repair Field Drainage – DMS
- Repair Tennis Courts – MVHS





## FY 2017 Review – Expenditures

- Areas of Savings -
  - Fuel - \$900k
  - Utilities - \$350k
  - Salary & benefits - \$4.6M
  - Projector bulbs - \$140k
  - Leave payout - \$90k
    - Varies year to year
- Redirected Savings in FY '18 Budget
- Areas of Concern – Exceeded Original Budget
  - Legal fees - \$130k
  - Contracted services - \$220k
    - Must fill due to compliance
    - Offset by salary of unfilled FTEs
  - Substitutes - \$380k
    - Vacancies & leave without pay
    - Will better align in FY '19 budget

\*Amounts noted are differences from Adopted Budget prior to any budget transfers.



# FY 2017 Review – Capital Projects Reserve

STAFFORD  
*Virginia*

## School's Capital Projects Reserve

### School's Capital Projects Reserve

Balance	\$ 1,773,025
Less: Minimum Reserve per Board Policy	<u>(1,500,000)</u>
Available Balance	273,025
 <u>Proposed Additions</u>	
Year end Meals Tax Revenue in excess of adopted budget	497,544
Year end debt service savings in excess of adopted budget	<u>117,210</u>
Total Projected	<u>\$ 887,779</u>

\*This projection does not include any year end unspent School funding allocated to the School's Capital Projects Reserve through Board action.



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- County staff proposed uses for savings
  - Meals Tax
  - Debt Service
- Requires BOS action after completion of audit



# FY 2017 Review – Local Transfer Carryover

- Local Transfer Budget:
  - Original Local Transfer: \$112.7M
  - Carryover: \$1.25M
  - Re-appropriated Textbook Funds: \$.25M
  - Adjusted Local Transfer: \$114.2M
- **Projected Carryover: ~\$2M (<1% of Operating Budget)**
  - Potential Uses:
    - Radio Replacement (currently a one time cost identified in SB's budget goals/priorities)
    - Capital Reserve Fund
  - Requires BOS action after completion of audit



# FY 2017 Review Conclusion

- FY '17 Audit Progress
- Audit results will be presented to the School Board when complete (expected timeframe: Dec '17 – Jan '18)
- Questions?