



Versatrans My Stop

Locating Where Your or Your Child's School Bus Generally Is and What the Expected Time of Arrival Will Be

Versatrans My Stop is a mobile application and/or website that provides parents/guardians and students access to where their school bus is *generally* located and what the expected time of arrival is to their bus stop. Arrival times are automatically updated based on the general location of the school bus. **There is a one- to two-minute delay from the school bus' GPS to the Versatrans My Stop application.**

Accessing Versatrans My Stop

The Versatrans My Stop information can be accessed by downloading the **Versatrans My Stop** mobile app through your mobile device's app store with an Apple or Android device or on a computer by pointing your Web browser to <http://mystop.staffordschools.net>.



Logging In to Versatrans My Stop:

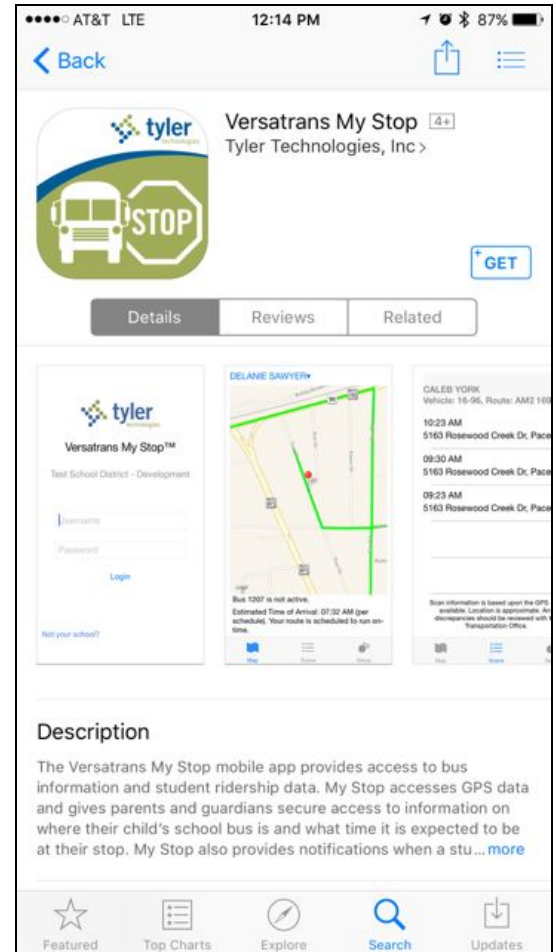
To login to Versatrans My Stop, the username is the student's school ID number. The student ID number used in Versatrans My Stop is the same student ID number that is used at the student's school. The password is the student's date of birth in the following format: MMDDYYYY.

Upon logging in, the user will see an icon moving on a green route. The icon represents the general location of the school bus.

You can change your password by selecting the **Setup** icon in the app. Next, select **Change Password**. Your password must be between 4-40 characters in length. Ensure that you also select **Add/Edit Email Address** in the event that you forget your password that you can select **Forgot Username/Password** to have the password reset.

The Versatrans My Stop Mobile App

After downloading the Versatrans My Stop mobile app and upon the initial setup, you will be prompted to select our school district, Stafford County Public Schools. The app will prompt you to use your location to choose the closest school district. The app will search for the closest school district. Select **Stafford County Public Schools (VA)**. Next, select **Ok**.



You will be prompted to enter the Username and Password. Enter the student's student ID number for the username and the student's date of birth (MMDDYYYY) for the password.

The app will then display a map which when an active route is currently taking place, an icon will appear on the map and will move, indicating the general location of the school bus. You may zoom in and out of the map by either moving two fingers together or apart on the screen. You may also pan around the screen by sliding your finger into a different location on the map.

The Versatrans My Stop Website Interface

After pointing your Web browser to <http://mystop.staffordschools.net>, you will be prompted to enter a username and password. Enter the student's student ID number for the username and the student's date of birth (MMDDYYYY) for the password.

The app will then display a map which when an active route is currently taking place, a triangle icon will appear on the map and will move, indicating the general location of the school bus. You may zoom in and out of the map by toggling between the Zoom in and Zoom out buttons. If your mouse has a wheel installed you may spin it to zoom in or out. You may also pan around the map by left-clicking and dragging your mouse to a new location on the map.

The green line indicates the actual school bus route. The red pin indicates a school bus stop.



Helpful Hint:

A notice of **No active routes found** means that the viewer can only view school bus routes 30 minutes prior to the actual route beginning and up to 30 minutes after the student passenger is dropped off at their bus stop.

Accessing Sibling School Bus Stop Information

When entering in your student's student ID number, any sibling that also rides a school bus will be able to be selected from the drop-down menu listing the student's name. This information is linked by home phone number in Synergy.

For assistance with the My Stop service, please e-mail mystophelp@staffordschools.net.