

NSHS Scholarship Tracking Sheet

(to be submitted 10 school days prior to application deadline when possible to bauermr@staffordschools.net)

Name of Student: _____

Name of Scholarship: _____

Address of Scholarship: _____

Application Deadline/Pickup Date : _____

Email submission available? Please provide email address: _____

Date Submitted to Counseling Center: _____

Students, it is your responsibility to see that the application is complete and accurate.

Please mark the documents that you need:

Transcript yes no

Grades/Report Card yes no

Schedule yes no

School Profile yes no

Letter of Rec yes no

Teacher Name _____

Teacher Name _____

Counselor Name _____

Other _____

Do you need counselor verification and signature on the scholarship application? Yes ___ no ___

Transcript requests are FREE unless transcripts or supporting documents are required by the scholarship committee to be sent via mail. Cost of mailed documents: \$2.00

For Office Use Only _____ **Initials**

Date application submitted to Counseling _____

Payment received: Cash _____ Check _____

Application packet given to Counselor _____

Packet returned to Admin Assistant _____

Packet sent to scholarship sponsor _____

Packet includes:

Profile Transcript Grades LOR Other Mailed P/U Emailed