

NSHS Scholarship Tracking Sheet

(to be submitted 10 school days prior to application deadline to rinckml@staffordschools.net)

Name of Student: _____

Name of Scholarship: Address of Scholarship: _____

Application Deadline/Pickup Date (Circle One): _____

Date Submitted to Counseling Center: _____

Students, it is your responsibility to see that the application is complete and accurate.

Please mark the documents that you need:

Transcript yes no

Grades/Report Card yes no

Schedule yes no

School Profile yes no

Letter of Rec yes no

Teacher Name _____

Teacher Name _____

Counselor Name _____

Other _____

Do you need counselor verification and signature on the scholarship application? Yes no

Transcript requests are FREE unless transcripts or several supporting documents are required by the scholarship committee to be sent via mail. Cost of mailed documents: \$2.00

For Office Use Only

Initials

Date application submitted to Counseling _____

Payment received: Cash _____ Check _____

Application packet given to Counselor _____

Packet returned to Admin Assistant _____

Packet sent to scholarship sponsor _____

Packet includes:

Profile Transcript Grades LOR Other Mailed P/U Emailed