

NSHS Scholarship Tracking Sheet

(to be submitted 10 school days prior to application deadline)

Name of Student: _____

Name of Scholarship: _____

Address of Scholarship: _____

Application Deadline/Pickup Date (Circle One):: _____

Date Submitted to Counseling Center: _____

Students, it is your responsibility to see that the application is complete and accurate.

Please mark the documents that you need:

Transcript yes ___ no ___

Grades/Report Card yes ___ no ___

Schedule yes ___ no ___

School Profile yes ___ no ___

Letter of Rec yes ___ no ___

Teacher Name _____

Teacher Name _____

Counselor Name _____

Other _____

Do you need counselor verification and signature on the scholarship application? Yes ___ no ___

Transcript requests are FREE unless transcripts or supporting documents are required by the scholarship committee to be sent via mail. Cost of mailed documents: \$1.00

For Office Use Only

Initials

Date application submitted to Counseling _____

Payment received: Cash _____ Check _____

Date application packet given to Counselor _____

Date packet returned to Admin Assistant _____

Date packet sent to scholarship sponsor _____

Packet includes:

Profile Transcript Grades LOR Other Mailed P/U Emailed

