

PTO Meeting Agenda

List of Participants to notify or remind: Parents, Teachers, Board Members

Actual Participants: See attached Sign-In Sheet (16)

Meeting Date: September 21, 2016 **Time:** 7:00 p.m. **Place:** Library

Desired outcome of the meeting:

- To provide a forum for discussion and foster communication between parents, administrators, educators, and the community.

Time Allotted	Agenda Items	Responsible Person	Intent (Discussion-Decision)	Outcomes
7:00 p.m.	Call to order	Kim Robinson		<ul style="list-style-type: none"> • Introductions made and meeting called to order at 7:02 p.m.
7:02 p.m.	Minutes	Kimberlee Greer	Review and approve minutes from last meeting	<ul style="list-style-type: none"> • The minutes from January were reviewed at the first executive board meeting for 2016-2017 since the last meeting notes were from the previous membership.
7:03 p.m.	Treasurer's Report	Kathi Cunniffe	Review budget, Square	<ul style="list-style-type: none"> • Treasurer gave an oral report. • The balance will be gathered at the end of September. • The On-line store has been set up for Spirit Wear and Fundraiser Donations. The link is on SchoolWires.
7:20 p.m.	Membership	Kimberlee Greer	2016-2017 Members Parents= Staff/Teachers=	<ul style="list-style-type: none"> • We have approximately 32 teachers/staff members & 145 parents/families • There are a lot more 7th grade families this year that have signed up

				<ul style="list-style-type: none"> • The membership numbers mirror the Facebook followers.
7:25	Committees	Kim Robinson	Dance, Spirit Nights, Staff Appreciation	<ul style="list-style-type: none"> • Committee Chairs introduced. Krista Roberts is the Dance committee chair. Rebecca Grimm is the Spirit Night committee chair. The Teacher Appreciation Committee has not met yet.
7:30	Spirit Nights	Kim Robinson	Chick-Fil-A Chipotle Jersey Mikes	<ul style="list-style-type: none"> • The first Spirit Night was on 09-15-16 at Chick-Fil-A. The amount of staff and family participation tripled from last year's event. We are very pleased with the turn out. • Chipotle's Spirit Night will be on November 7th from 5:00-8:00 p.m. Due the corporate contract, Chipotle does not allow the PTO to set up and make a "presence" on the spirit night. The PTO will forfeit the monies should we solicit customers on site or outside. The school is trying to be "green" and does not send too many flyers home. The flyer will be emailed to the membership and parents can download it and show it to Chipotle when making a spirit night purchase. If you need a hard copy, just email the PTO and we will send one home with your child. We will also post it on Facebook. We will also give it to the school to post on SchoolWires. The

				<p>PTO will receive 50% of the profits from Chipotle's spirit night.</p> <ul style="list-style-type: none"> • Please contact the office if you didn't receive a robo call about our events. • Jersey Mike's Spirit Night will be on November 7th from 11:00 a.m.-8:00 p.m. You will have to tell Jersey Mike's that you are there for AGW's Spirit Night. They will place your receipt in a box and will total up the receipts at the end of the night. The PTO will offer to take lunch orders for teachers/staff on this day. There are 3 lunch times and the teachers can pay/order online. The PTO will deliver the teacher/staff lunches. Volunteers are needed to assist. • Chick-Fil-A will have another Spirit Night on February 9th.
	New Business added per Mr. Boatwright's request.			<ul style="list-style-type: none"> • Social Studies/History parent volunteers are needed to participate in the textbook selection committee. If you are interested, please see the PTO after the meeting. The process was explained by the parent volunteer who was on the Health textbook committee last school year.
7:35	PTO Dance	Kim Robinson	September 30 th	<ul style="list-style-type: none"> • The PTO hosts two dances a year, the first and last dance. The first dance is on September 30th. The 6th grade dance will be from 3:15-5:00 and the

				<p>7th/8th grade dance is from 6:00-8:00. The dance chair, Krista Roberts, was introduced again. The PTO donates pizza to the NJHS for concession sales. There will be a photo booth. A hard copy of the dance permission forms will be sent home on Tuesday, 09-27 with your child. The PTO will also post a digital copy on Facebook and SchoolWires under forms. If you are interested in being a chaperone for the PTO dances and the other dances this school year, please sign-up with us after the meeting. The school has to have sufficient parent chaperone numbers to be able to hold a dance event. Without parent chaperones, there is the potential for the dance to be cancelled. Parent participation is vital. The school participates in the SERVE project. Students who bring boxed pasta or mac & cheese on the night of the PTO dance will get a free soda drink ticket for the concession.</p>
7:40	PTO Free Movie Nights	Kim Robinson	October 14 th April 28 th	<ul style="list-style-type: none"> • This will be a free community event. The school has a movie license for select movies. The PTO and the administration is in the process of selecting a family friendly movie for October 14th. Water and a bag of goodies will be given out at the

				<p>movie. The flyers and emails regarding the 1st movie night will be coming soon.</p>
	New Business added per Administration request.			<ul style="list-style-type: none"> We would like to develop a sense of community and school pride amongst our students. The school would like to have spirit wear Fridays were staff and students wear their spirit wear shirts to show tiger pride. To assist, the PTO will be selling spirit wear during lunch on September 23rd, October 13th, and November 10th.
7:45	PTO Holiday Grams	Kim Robinson	December 7-13 Sales Delivery December 16	<ul style="list-style-type: none"> The PTO will be selling holiday messages and the messages come with a free candy cane. They will cost 50 cents. They will be sold in the cafeteria during the school store hours before school. The PTO might be selling them at lunch. We might need volunteers during lunch if we are able to sell them during that time.
7:50 p.m.	New business	Kim Robinson	<ul style="list-style-type: none"> -Fundraising Chair -Carry-over for 8th Grade Picnic -Epic Battle Saturday May 6th AGW vs RTMS -Open Floor for new business 	<ul style="list-style-type: none"> Fundraising chair, Melissa Loritch, was introduced. Fundraising information will go home with the interim reports on October 5th. The main fundraising goal for the PTO is to help the school purchase technology for the students. In the past Smartboards and Chromebooks were purchased. The PTO purchased

				<p>7 Chromebooks for the school over the summer. Eventually, the school would like 30 Chromebooks with charging stations in each class. Right now the school has 10 Chromebooks for each English class with charging carts. Mr. Boatwright would like the PTO and the school to focus on purchasing Chromebooks for the science and social studies classes this school year. Mrs. Biddle brought a Chromebook to show us. She explained that the math department borrowed them today. SOLs can now be taken on the Chromebooks.</p> <ul style="list-style-type: none">● 8th Grade Picnic explained. The PTO has adopted the high school model of fundraising for the 8th grade picnic in that a portion of the fundraising will be carried over each year for the picnic. The PTO's goal is to make the 8th grade picnic a low or no cost event for the students. It was suggested that we fundraise again with just the 8th graders since it worked well last year. The PTO will take this suggestion into consideration and evaluate the funds raised by the end of January 2017.
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8:00	Next PTO Meeting	Kim Robinson	January 12 th at 7:15 in the library – following Science Awards	<ul style="list-style-type: none"> • A big thanks to Mrs. Biddle for sitting in for Mr. Boatwright.
8:02p.m	Adjourn	Kim Robinson	-Adjournment by majority vote	<ul style="list-style-type: none"> • Meeting was adjourned at 7:41 p.m.